

RESOLUTION NO. 2021 - 020

**A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH MEI FOR FILE SCANNING SERVICES FOR AN AMOUNT UP TO \$36,000; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Community Development Department for the City of Powder Springs (hereinafter "the City") maintains paper files for zoning, permitting and land use plans and has recommended for greater efficiency in document maintenance and retrieval the scanning said paper files;

**WHEREAS**, the City solicited and obtained quotes to scan and digitize paper files maintained by the Community Development Department and the City desires to renew accept and approve the proposal submitted by MEI as the lowest responsive and responsible bidder as set forth in the attached Exhibit A;

**NOW THEREFORE, BE IT HEREBY RESOLVED** by the Mayor and Council of the City of Powder Springs that it approves and authorizes the Mayor to execute an agreement with MEI for file scanning services in the amounts set forth in the attached Exhibit A not to exceed the budgeted amount of \$36,000.00, subject to review and approval by the City Attorney. This resolution shall be effective immediately upon adoption.

**SO RESOLVED** this 1<sup>st</sup> day of March, 2021.

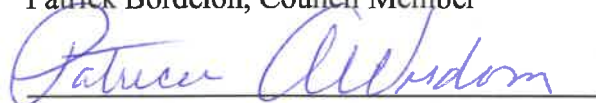
  
Albert Thurman, Mayor

  
Henry Lust, Council Member

  
Doris Dawkins, Council Member

  
Thelma C Farmer, Council Member

  
Patrick Bordelon, Council Member

  
Patricia Wisdom, Council Member

ATTEST:   
Kelly Axt, City Clerk