



THURMAN SPRINGS PARK
HOME OF THE
HARDY FAMILY AUTOMOTIVE AMPHITHEATER

Rental Application

Event Name: Welcome to South Cobb

Event Date: Saturday, April 27, 2024

Applicant Information

Applicant Name: Angelia Pressley Organization: AP Advertising & PR Worldwide

Address: 4132 Gregory Manor Circle Sw City: Smyrna Zip: 30082

Mobile Phone: Office:

E-mail Address: Website: welcometosouthcobb.com

Emergency Contact: LaQuanta Pressley Phone:

Renter Classification: Individual Corporate Faith-Based Civic/Non-Profit/Government City Event (for City use only)

Federal Tax ID #: 47-1814442 IRS 501(c) (3) Certificate #:

Event Details

Attendance:

Estimated Attendance: 500 per day or performance.

Date and Times:

Setup Date: Friday, April 26, 2024 Setup Times: 4 p.m. - 8 p.m.

Event Date: Saturday, April 27, 2024 Event Times: 12 p.m. - 8 p.m.

Breakdown Date: Saturday, April 27, 2024 Breakdown Times: 9 p.m.

Event Description/Proposal: (include details including entertainment, performers, and attractions, etc. & attach extra pages if necessary)

Welcome to South Cobb is a festival that celebrates the outdoor and nature-based offerings of the area, including family, food and music. A special area will be designated separately for kids, merchandise, food and music from the stage.

**Type of Event:**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Festival | <input type="checkbox"/> Art/Craft Show             | <input type="checkbox"/> Club/Convention Meeting            |
| <input checked="" type="checkbox"/> Concert  | <input type="checkbox"/> School Exhibit             | <input type="checkbox"/> Business/Educational/Lecture       |
| <input type="checkbox"/> Theater Performance | <input type="checkbox"/> Trade Show                 | <input type="checkbox"/> Wedding                            |
| <input type="checkbox"/> Dance Performance   | <input type="checkbox"/> Political Fundraiser/Rally | <input type="checkbox"/> Children's Event                   |
| <input type="checkbox"/> Charity Benefit     | <input type="checkbox"/> Athletic Event             | <input type="checkbox"/> Senior Event                       |
| <input type="checkbox"/> Faith Based Service | <input type="checkbox"/> Educational                | <input checked="" type="checkbox"/> Food Festival           |
| <input type="checkbox"/> Church Event        | <input type="checkbox"/> Reception                  | <input checked="" type="checkbox"/> Beer/Wine/Food Festival |
|  | <input type="checkbox"/> Private Party              | <input type="checkbox"/> Other _____                        |

**Activity Details:** (check all that apply)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Any Overnight Parking?       | <input checked="" type="checkbox"/> Using Backstage Green Room                                     |  |
| <input type="checkbox"/> Animal Use                   | <input type="checkbox"/> Trailers on Site (not allowed on grass)                                   |  |
| <input checked="" type="checkbox"/> Inflatables       | <input checked="" type="checkbox"/> Amplified Sound/Lighting Equipment Used (Applicant to provide) |  |
| <input checked="" type="checkbox"/> Merchandise Sales | <input checked="" type="checkbox"/> Using Exterior Power Generators                                |  |
| <input type="checkbox"/> Donations                    | <input checked="" type="checkbox"/> Using Amphitheater Electricity                                 |  |
| <input checked="" type="checkbox"/> Volunteers        | <input checked="" type="checkbox"/> Advertising  |  |
| <input checked="" type="checkbox"/> Fundraiser        | <input checked="" type="checkbox"/> Radio  | <input checked="" type="checkbox"/> Social Media   |
| <input checked="" type="checkbox"/> Live Music        | <input checked="" type="checkbox"/> TV   | <input checked="" type="checkbox"/> Website        |
| <input checked="" type="checkbox"/> DJ                | <input checked="" type="checkbox"/> Newspaper  | <input checked="" type="checkbox"/> Flyers/Posters |
| <input type="checkbox"/> Decorations                  | <input checked="" type="checkbox"/> Press Releases   | <input checked="" type="checkbox"/> E-mail Blasts  |
| <input type="checkbox"/> Filming                      | <input checked="" type="checkbox"/> Signs/Banners  |  |

**Entry Requirements:** This event will be: (check all that apply)

- Private
- Free
- Ticketed
- Open to the Public
- Open to Members Only
- Gated Event

Ticket or Admission Charge:

Adult: \$ 40 for concert Child: \$ 5 for children's area Senior: \$ \_\_\_\_\_ other: \$ \_\_\_\_\_

Advance sales if different: N/A Adult: \$ \_\_\_\_\_ Child: \$ \_\_\_\_\_ Senior: \$ \_\_\_\_\_ other: \$ \_\_\_\_\_

**Other important information regarding this event:** \_\_\_\_\_

This event will be free to the public, VIP and lawn seating is paid.

---

---

---

---

---

**Alcohol Service, Sales & Consumption**

Yes X

No \_\_\_\_\_

Temporary alcohol license requests require approval of the Mayor and City Council and must be received a minimum of **60 days** prior to the event date.

Responsible Person: TBA Organization: \_\_\_\_\_

Contact Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Types of alcohol served: \_\_\_\_\_

Management plan for checking identifications and limiting open containers to event area: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Food & Beverage Sales/Service**

Yes X

No \_\_\_\_\_

If food or beverage is to be served or sold at the event, approval from Cobb & Douglas Public Health may be required. Contact Cobb & Douglas Public Health at 770-435-7815 to discuss food and beverage regulations before you submit your application.

**If yes, describe the type and anticipated number of food service locations (show locations on site plan for event):**

The estimated food vendors would be eight to 10.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Grills/Deep Fryers Used - Please list \_\_\_\_\_

**Traffic Control & Road Closures**

Does the event require a public road closure? Yes X No \_\_\_\_\_

If yes, provide a written request and map showing the exact closures being requested to be approved by the City Council (must be requested a minimum of **60 days** prior to the event date).

Describe plans for parking and traffic control, include any provisions made for off-site parking and/or shuttle service if necessary and required property owner permissions for those sites:

Interior street to the park. Please see attached site plan for recommendation.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Special Details

Please check all that apply and add details to aid in the approval process.  
Any misleading information may result in the cancellation of your Rental Agreement.

**Waste Management Plan**

**Restrooms:**

Describe use of permanent restroom facilities and/or portable restroom facilities provided during event (show location of each on site plan for event):  
Please see the attached.

---

---

---

**Trash:**

Describe trash removal plan during event (show location of dumpsters, if any, on site plan for event):

n/a

---

---

---

**Will the event organizer require the use of off-duty:**

**Police Officers:**    yes X    no \_\_\_\_  
**Firefighters/Emergency Personnel:**    yes \_\_\_\_    no \_\_\_\_

If yes, describe proposed need: \_\_\_\_\_

---

---

---

Will private security be on site during event: yes \_\_\_\_ no \_\_\_\_ Describe: \_\_\_\_\_

---

---

---

Please note, off-duty personnel may be ***required*** given details provided on rental application.

**Tents & Other Structures or Stages**      Yes X      No \_\_\_\_

Please list the size/square footage for all tents:      (All tents must be illustrated and labeled on the site plan)  
20 x 20 and 10 x 10.

---

---

---

---

---

---

**Open Flames** – Please describe type and location

---

---

---

**Stage Lighting** – Please describe type and location

Stage lighting would be attached to the amphitheater. We use a professional company,

Atlanta Stage & Light.

---

**Laser & Spotlight** – Please describe type and location

---

---

---

**Pyrotechnic/Haze/Fog Effect** – Please list type and location

No pyrotechnics will be used.

---

---

---

**Closing of Public Areas** – List locations, and times for closure

---

---

---

**Tape Used on Stage** – Describe type of tape and location

---

---

---

**Hangings on Stage** – Describe anything that will be hung on the stage/facility and how it will be hung

Backdrops will use T-stand.

---

---

---

**Signs & Banners INSIDE** Park/Amphitheater Grounds (List type and location)  
We use a flame retardant banner as the backdrop. It is secure with grommets and rope.

---

---

---

---

---

---

---

**Temporary Signage/Banner Request** for Signs Located **OUTSIDE** Park/Amphitheater Grounds

A request for the approval for temporary signage may be submitted below, however all requested signs must be located on private properties and letters of permission for the temporary signage must be included as part of this application. No banner can be larger than 24 square feet in size, and no temporary sign can be larger than 32 square feet in size.

Will there be use of temporary signs for this event? Yes X No \_\_\_\_\_

If yes, describe the locations requested, type, size and days requested for the signs:

**Sign 1:**  
Location: \_\_\_\_\_  
\_\_\_\_\_  
Type: \_\_\_\_\_  
Size: \_\_\_\_\_

**Sign 2:**  
Location: \_\_\_\_\_  
\_\_\_\_\_  
Type: \_\_\_\_\_  
Size: \_\_\_\_\_

**Sign 3:**  
Location: \_\_\_\_\_  
\_\_\_\_\_  
Type: \_\_\_\_\_  
Size: \_\_\_\_\_

**Sign 4:**  
Location: \_\_\_\_\_  
\_\_\_\_\_  
Type: \_\_\_\_\_  
Size: \_\_\_\_\_

If you need to request more than 4 signs, please attach the required information on a separate page.

**Other Special Advertising & Promotion** – List types  
Facebook and Instagram ads, radio, road signs

---

---

---

# Application Requirements

The proposed event will not be considered **until** a **completed** Rental Application is submitted.

## Submittal of this Application Must Include:

Event Site Plan	Received:	yes	no	
Proof of 501 (c) (3) status	Received:	yes	no	N/A
Application Review Fee		<b>\$ 55.00</b>		
	Received on:	_____ck/cc#_____		by: _____

## Notice

Upon acceptance of this completed and signed Rental Application, the Application will then be reviewed by Parks, Recreation, & Cultural Affairs staff. If deemed acceptable by the Parks Department, it will then be submitted to City Council for final approval. They may impose additional conditions for the event. After Council approval, a Rental Agreement will then be drawn up for the Applicant to sign. This will include required supporting documents, insurance requirements, and fees. Once signed, the Agreement will be sent to the Community Development Department.

**The rental deposit is due at the signing of the rental agreement. All fees must be paid at least 60 days prior to the date of the event. Other requirements such as insurance certificates, production plans, licenses, etc., must also be submitted to the Recreation Program Coordinator a minimum of 60 days prior to the date of the event.** In the event that the Applicant fails to fulfill the requirements set forth in the Rental Agreement or fails to obtain proper authorization to proceed, if conditions have changed, or the expected outcomes, impacts, or conditions are substantially altered, then the Rental Agreement will be terminated immediately by the City of Powder Springs and denial of future events may occur.

## Applicant Agreement and Waiver of Liability

By signing this Rental Application, the Applicant certifies that the information herein is complete and accurate. If determined that any information on the Rental Application is false or incomplete, such falsifications or incomplete information may result in the refusal of the Application for the event. The City of Powder Springs reserves the right to refuse any event. I understand that it is my responsibility to read, ensure I understand, and uphold the Thurman Springs Park and Hardy Family Automotive Amphitheater's Policies and Procedures. I also state that I am age 21 years or older.

## Hold Harmless Agreement

The User shall indemnify and hold harmless the City, its Mayor, City Council, Officials, employees, and agents, from and against all claims, damages, losses, liabilities, and expenses including attorney's fees arising out of or resulting from Applicant's use of the City's Property and/or anyone directly or indirectly employed by Applicant or anyone for whose acts any of them may be liable.

Furthermore, the Applicant shall also indemnify and hold harmless the City, its Mayor, City Council, Officials, employees, and agents, from and against all claims, damages, losses, liabilities, and expenses including attorney's fees arising out of or resulting from Applicant's use of the City's Property, provided that any such claim, damage, loss, liability and/or expense:

- (1) is attributable to bodily injury, sickness disease or death, or to injury or destruction of real or tangible property, including the loss of use resulting therefrom, and
- (2) is caused in whole or in part by any negligent act or omission of the Applicant, anyone directly or indirectly employed by them or anyone for whose acts any of them may be liable, regardless of whether or not said claim, damage, loss and/or expense is caused in part by the City and regardless of whether or not any such negligence, including that of the City, is contributory in nature.

The indemnification and hold harmless terms agreed to by Applicant herein forth above shall not apply to those liabilities, claims, damages, injuries, losses or expenses arising out of bodily injury to persons, death, or damage to property caused by or resulting from sole negligence of the City, its officers, agents or employees.

That if any provision of this indemnification and Hold Harmless Agreement, or the application thereof to any person or circumstance, is found to be invalid by a court of competent jurisdiction in Cobb County, Georgia, the remainder of the

provisions of this Agreement, or the application of such provisions to persons or circumstances other than those as to which it is found to be invalid, as the case may be, shall not be affected thereby.

Applicant assumes adherence to federal and state laws and local ordinances. I agree that the person in charge or designated contact will keep a copy of the approved Special Event Application form and Rental Agreement at the site available for inspection throughout the event.

Angelia Pressley  
\_\_\_\_\_  
Print Applicant Name, Title

*Angelia Pressley*  
\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michele Coursey, Event Coordinator

\_\_\_\_\_  
Travis Landrum, Parks and Recreation Director

\_\_\_\_\_  
Lane Cadwell, Chief of Police

\_\_\_\_\_  
Dwayne Eberhart, Public Works Director

---

**FOR CITY USE ONLY**

Event Type:

- |   |   |
|---|---|
| <input type="checkbox"/> CIVIC/NON-PROFIT/EDUCATIONAL EVENTS                    | <input type="checkbox"/> PRIVATE/CLOSED EVENTS          |
| <input type="checkbox"/> CIVIC/NON-PROFIT/EDUCATIONAL EVENTS<br>(admission fee) | <input type="checkbox"/> COMMERCIAL (For Profit) EVENTS |

Fees:

<b>Deposit</b>	<b>\$500</b>
<b>Rental</b>	
<b>Staff:</b>	
<i>Police</i>	
<i>Parks/Event Staff</i>	
<b>Barricades (\$5/6' section)</b>	
<b>Additional Fees</b>	
<b>Total Due:</b>	

Approvals:

- |  |   |
|--|---|
| <input type="checkbox"/> SPECIAL EVENT COORDINATOR | <input type="checkbox"/> PARKS, RECREATION, & CULTURAL AFFAIRS DIRECTOR |
| <input type="checkbox"/> CHIEF OF POLICE           | <input type="checkbox"/> PUBLIC WORKS DIRECTOR                          |