

City of Powder Springs Permit Application

Temporary Recreation Events



CONTACT INFORMATION:

Vision Rehabilitation Services of GA (VRS)
Name of Organization
3830 S Cobb Dr Ste 125 Smyrna GA 30080
Address
vrsga.org
Website

Sharon Croyle or Kay Eller
Designated Contact
77-432-7280 Office Kay Cell: 678-296-9342
Phone
scroyle@vrsga.org keller@vrsga.org
Email

EVENT INFORMATION

Spooktacular Chase
Event Name
Oct 13, 2018
Event Date
5:30AM – 11AM
Event Time (include any set-up/clean-up time)
600-700
Approx. number of participants

EVENT TYPE

Race (Run/Walk): 5k / 10k (circle one)
Bicycle _____
Festival _____
Other Sponsor booths will be setup too

Description of Event (include any special requests) This is the 10th Spooktacular Chase 5K/10K which is VRS' annual fund raising event allowing us to serve visually impaired, blind, & deaf/blind in 33 counties in North GA. We welcome adaptive sport participants, including wheelchair races & guided visually impaired runners. We also welcome tandem biking, with sighted cyclist (Captain) in the lead seat accompanied by a visually impaired rider (Stoker) in the rear seat. This event is open to runners and walkers of all ages & abilities. We have about 400 participants and volunteers last year at our inaugural Powder Springs location. We anticipate an uptick in participants based on the positive feedback from last year's event.

Staff may require additional information before issuance of permit.

Requested location of Event: We are using certified courses from last year (Downtown/Silver Comet (5k/10k)) & parking lot on square but are flexible based on construction at the square.

Please attach a map showing the area your event would use. Include any Race routes not certified by Powder Springs. See a listing of these on the back of this form.

THIS PORTION TO BE COMPLETED BY STAFF

APPROVAL SIGNATURES

Police Chief

Public Works Director

PRCA Director

City Clerk

Resolution # and Date: _____

Number of Officers Required: _____

SAVE Affidavit Received _____

Fees Waiver Approval _____

**Please return this completed application to the Parks, Recreation and Cultural Affairs Department at
4484 Marietta St. Powder Springs, GA 30127**

Temporary Recreation Events Policy

1. All events applications must be submitted sixty(60) days prior to the event. Applications may be submitted to the Parks, Recreation and Cultural Affairs Department at 4484 Marietta St. Powder Springs, GA 30127.
2. There is a \$55.00 Event Permitting Fee to be payed upon application submittal.
3. There is a \$35.00 per off-duty officer/per hour charge for events(2 hr minimum) requiring road closures or traffic control. The need for and number of Officers will be determined by the Police Chief.
4. All event applications and street closures must be approved by City Council.
5. Upon approval, Applicant must make arrangements for officers and payment with each officer. (Parks Director will assist with confirming officers)
6. The Event Applicant is responsible for:
 - Set up and Clean up of the event including trash pick up in all event areas.
 - Portable toilet rentals.
 - All event organization, supplies, registration, management, timing, and staging
 - Acquiring permits with County Health department for **ANY** food vendors participating in the event. Visit: cobbanddouglasspublichealth.com for more information.

Certified Race Routes

Lucille Trail (5k)

Wildhorse Trail (5k)

Downtown/Silver Comet (5k/10k)

Release

Organizer agrees to abide by the above policy. City of Powder Springs is not responsible for any damages or loss. Organizer hereby indemnifies and agrees to hold harmless the event officers, committee members, staff and agents, the City of Powder Springs, Cobb County, and the State of Georgia, against all claims, liabilities, damages and expenses (including the expense of litigation and attorney's fees) asserted against or incurred by them arising in whole or in part out of Organizer's activities hereunder. Organizer agrees that City of Powder Springs may rescind this agreement and revoke immediately all of the rights of the Organizer, his/her agents or his/her employees to exhibit space at the event for violation of the policy or any ordinance of the City of Powder Springs or any law of the State of Georgia. Organizer represents that all information provided in the application is true and correct. By signing below, Organizer represents that he/she has read and understood all policies.

Signature

Sharon Coyle

Date

8/8/18