



# City of Powder Springs

City of Powder Springs  
4426 Marietta Street  
Powder Springs, GA 30127

## Meeting Minutes - Final Council Work Session

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Wednesday, May 31, 2023

5:00 PM

Ford Center Reception Hall  
4181 Atlanta Street, Building 2  
Powder Springs, GA 30127

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### Location Information:

**Onsite: Ford Center Reception Hall, 4181 Atlanta St., Powder Springs, GA 30127**

**Join Zoom Meeting - <https://us06web.zoom.us/j/81627230512>**

**Meeting ID: 816 2723 0512 Dial: 1-929-205-6099**

### Call to Order

Mayor Thurman called the meeting to order at 5:00 pm. All Council Members were present on site. Also present on site were City Attorney Julie Livingston, City Manager Pam Conner, and City Clerk Kelly Axt.

Staff in attendance: Bill Tanks, Lane Cadwell, Tina Garver, Travis Landrum, Travis Sims, Marsellas Williams and Rosalyn Nealy.

### Mayor's Comments

Mayor Thurman stated that he was very impressed by the huge attendance at the May 25th Family to Park Movie Day. The Mayor also mentioned the good crowd during the Memorial Day Ceremony.

### Work Session Matters

[RPT 23-057](#) Report - Municipal Complex Update

**Attachments:** [2023-05-30 - PSM - Municipal complex exterior.pdf](#)

[Powder Springs Parking Deck - Rendering.pdf](#)

[Powder Springs Parking Deck - Rendering - 2.pdf](#)

[parking deck 3.pdf](#)

[parking deck 4.pdf](#)

John Knight of Croft and Associates, provided exterior renderings and materials for the new municipal complex for review.

Mayor Thurman and the Council body asked if there are entry ways to the complex from the parking deck; will there be enough green space; will there be a concept photo for the public to view; and which will be built first the parking deck or the complex . Mr. Knight replied that there are entry ways from the deck to the complex; Steve Watson of 4P (Public-Private Partnership Project Management, Inc.) answered that there will be enough green space and that the new construction will come down to the sally port; Mr. Knight stated that there will be a conceptual photo displayed for viewing; and Mr. Watson replied as much as those items they can put together at the same time for both developments.

[RPT 23-052](#) Bringing The Sea to The Springs After Action Report

Attachments: [powder\\_springs\\_sf\\_2023\\_visitors\\_to\\_seafood\\_festival](#)  
[seafood\\_fest\\_visitor\\_demographics](#)  
[thurman\\_springs\\_park\\_ft](#)  
[After Action Report Bringing the Sea to The Springs](#)

Pam Conner, City Manager, shared that the financial report will be delayed due to gathering the of data from the promoter and putting together the business and internal staff feedback.

The Mayor and Council body asked what changes were made from the prior years event to current year event; was the parking adequate after the parking changes the City made; why was the Primitive Church and the lot across from the church sectioned off; and will the report be able to compare the attendance from last year to this years attendance. Mrs. Conner replied that some of the changes were that the business displayed there prices, changes in the placement of the children's area, Broad Street businesses were open in their respective buildings, the road closures were expanded; the road closures seemed to be adequate but wasn't sure if they were under utilized; the church and lot across the way was sectioned off due to the Police Departments recommendation based on last years traffic issues; and there wasn't a tool available last year to measure the attendance, but the expectation was to have at least \$10,000 at this years event.

[RPT 23-053](#) Report - Powder Springs Retail Analysis

Pam Conner, City Manager, discussed that the report is delayed due to incompleteness of reports. Mrs. Conner added that the preliminary data did confirm that there is a demand for commercial and retail in the city.

No discussion was held.

[RPT 23-054](#) Report - Jail Use

Attachments: [Jail Contract Draft](#)

Pam Conner, City Manager, discussed receiving a notice from Smyrna that they were going to close their jail. Mrs. Conner added that some of the cities reached out to Smyrna to see what would it take to keep them open; and that Smyrna responded back with a draft letter that they would have to increase their fees for the use of the jail. The City Manager stated that Chief Lane Cadwell recommended having Court personnel and shift sergeants take care of the bonding as they occur on a short term basis.

Lane Cadwell, Chief of Police, stated that the Police Chiefs of other cities did meet and that the overall consensus of the cities were to keep Smyrna jail open. Chief Cadwell added that the benefits of the ease and time to turnover inmates allows all the cities to get back into service in their respective jurisdictions, that it was cost effective than moving back to Cobb County. The Chief mentioned that they are still working out the details of a draft agreement and is requesting to continue the relationship with Smyrna jail.

No discussion was held.

[RPT 23-055](#) Report - Mental health partnership with County

Pam Conner, City Manager, discussed the identified program with the County on co-responses to 911 calls. Mrs. Conner added that American Rescue Plan Act (ARPA) funds have been set aside for those mental health responses and that the City did receive a grant from Cobb Douglas Public Health to help supplement the cost of the program. The City Manager mentioned that there is a delay with County with the Memorandum of Understanding (MOU) to include Powder Springs' participation; the grant has been withdrawn due to the timing; Cobb Douglas Public Health does expect to re-issue the grant in July with no guarantee Powder Springs would receive it.

The Mayor asked if there were any encounters with the homeless in the City. Police Chief Lane Cadwell replied that they have had encounters with the homeless, anyway from transients to residents living on the streets. The Chief added that the officers offer assistance and/or provide program information during those encounters.

[RPT 23-056](#) Report - Outdoor Nature Classes Proposal

Attachments: [PROPOSAL for CREATIVE WELLNESS CLASS Redacted](#)

Heidi Davies discussed her proposal to have outdoor learning in the Thurman Springs Park. Ms. Davies added that these children led classes will host 12-15 kids at a time, one hour classes will last from 6-9 weeks once a week, and will teach 8 essential developmental skills. Heidi went on to say that parents are expected to be involved.

The Mayor and Council body asked for confirmation of the location because the proposal indicated the Silver Comet Park; what is the fee for the participating children; will these programs interfere with other park activities. Ms. Davis replied that since the submittal of her proposal Staff had asked her to consider using the Thurman Springs Park. City Manager Pam Conner added that it made sense due to the construction at the Silver Comet and the Council bodies desire to have regular activities in the park. Ms. Davis stated that the usual charge is \$100 for the first child with lower costs for any additional siblings. Mrs. Conner mentioned that Ms. Davis' proposal did ask for non-exclusive use and that there will be enough space, should the program grow Staff will revisit the proposal.

[RES0 23-116](#) A RESOLUTION AND PUBLIC HEARING TO TRANSMIT TO THE ATLANTA REGIONAL COMMISSION AND THE DEPARTMENT OF COMMUNITY AFFAIRS AN AMENDMENT TO THE CITY OF POWDER SPRINGS CAPITAL IMPROVEMENT ELEMENT OF THE COMPREHENSIVE PLAN; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

*Attachments:* [RESOLUTION 2023 - 116 Amendment to CIE](#)

[Exhibit A CIE Update](#)

[Executed RESO 2023-116](#)

Tina Garver, Community Development Director, discussed the amendment update to allow the collection of Impact Fees based on the growth of the City.

No discussion was held.

[RES0 23-118](#) A RESOLUTION DECLARING AS SURPLUS AND AUTHORIZING RETIREMENT OF CANINE OFFICER CASH TO HIS HANDLER; ESTABLISHING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

*Attachments:* [RESOLUTION 2023 - 118 Surplus Canine Officer Cash](#)

Pam Conner, City Manager, stated that this resolution would be postponed to June 20, 2023.

No discussion was held.

[ORD 23](#)  
[-004](#) AN ORDINANCE TO ADOPT THE BUDGET FOR FISCAL YEAR 2024; TO ESTABLISH AN EFFECTIVE DATE; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.

1st Reading - May 15, 2023 2nd Reading and Adoption - June 5, 2023

Attachments: [ORDINANCE 2022 - 004 Budget Adoption for FY 2024](#)

[FY24 Proposed Budget](#)

[FY24 Budget](#)

[Executed ORD 2023-004](#)

Pam Conner, City Manager, discussed that she along with the Finance Director Travis Sims will do a second presentation on Monday June 5, 2023 to inform the public about the specifics of the FY 2024 budget. Mrs. Conner reminded everyone of a few revenue increases and expenditures.

The Mayor asked for an explanation in the additional amount of the financial software; why the increase in contract labor for Public Works; and the increase in the street repair and maintenance. Mrs. Conner replied that the City is paying for implementation of the new financial software vendor and for the existing software vendor for the completion and execution to the new software; Travis Sims answered that the City consolidated the landscaping maintenance contract labor that was previously placed in various funds and placed it all under Public Works' budget; and Mrs. Conner stated that those are additional street repair proposals that Public Works has made to take care of the trail repairs and street markings.

[ORD 23](#)  
[-005](#)

AN ORDINANCE TO AMEND THE BUDGET FOR FISCAL YEAR 2023 TO CREATE A NEW FUND FOR THE RECEIPTS AND EXPENDITURES OF MONIES RELATED TO THE NATIONAL OPIOID SETTLEMENT; TO MOVE COSTS ASSOCIATED WITH THE MORATORIUM STUDIES OUT OF THE OPERATING ACCOUNT INTO THE CAPITAL ACCOUNT; TO REPEAL CONFLICTING ORDINANCES; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

1st Reading - 5/15/23 2nd Reading and Adoption - 6/5/23

Attachments: [ORDINANCE 2023 - 005 Budget Amendment](#)

[ORD 2023-005 Budget Amendment Exhibit A](#)

[Executed ORD 2023-005](#)

Travis Sims, Finance Director, discussed the amendment for data management software for planning and zoning. Mr. Sims added that the already approved budget has been moved out of the regular operating fund to the capital budget to incorporate during the Tyler Technologies software implementation.

Pam Conner, City Manager, added that the moratorium studies has been moved to the capital budget since the studies will not be completed prior to June; and the opioid settlement has been budgeted in a separate fund.

The Mayor asked where has the interest gone. Mr. Sims replied that the interest

earnings have been re-invested.

[PZ 23--007](#)

Special Use Request to allow storage of business inventory within a portion of a residential accessory structure. The property is located at 3152 Brooks Lane, within land lot 725 of the 19th District, 2nd Section, Cobb County, Georgia.

**Attachments:** [Executed Motion PZ 23-007 to table to 05-01-2023](#)

[notarized application Redacted](#)

[Tabled PZ 23-007 to June 5, 2023](#)

[Signed PZ 23-007 Tabled to July 17th](#)

Pam Conner, City Manager, discussed the tabling of the application for one month to give an opportunity for the applicant to withdraw his request until he has site plan finished.

No discussion was held.

### **Executive Session, if called for the purpose of Real Estate, Litigation or Personnel Matters**

No Executive Session was held.

### **City Manager and Council Reports**

City Manager Pam Conner stated that the order for two picnic tables for the Powder Springs Park has been placed. Mrs. Conner added that the original four tables will not be supplied by the vendor. The City Manager mentioned that there will be a proclamation on Monday; Cobb Works will have two intern for Parks and two for Public Works June 5th; June 12th there will be a City wide financial training through Truist in partnership with Georgia Municipal Association; and provided an update on the service delivery negotiations with the County.

Council Member Bordelon stated that U.S. Representative Marjorie Taylor-Greene will hold a Town Hall meeting at Tapp Middle School Thursday June 1st at 6pm.

Council Member Wisdom stated that she attended the Senior Expo in Marietta on May 17th and the Older American Luncheon at the Ford Reception Center the following week. Ms. Wisdom thanked those that had a hand in the new City Hall groundbreaking.

Council Member Lust made no comments.

Council Member Green made no comments.

Council Member Dawkins made no comments.

### **Recess to Next Scheduled City Council Meeting**

**A motion was made by Council Member - At Large Post 1 Bordelon, seconded by Council Member - Ward 2 Dawkins, that this Recess to Monday June 5, 2023 at 6:30PM be approved. The motion carried by the following vote:**

**Yes:** 5 - Henry Lust, Doris Dawkins, Dwayne Green, Patrick Bordelon, and Patricia Wisdom