A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH CSC DESIGN TO PREPARE CONSTRUCTION DRAWINGS, CONTRACTOR SELECTION AND CONSTRUCTION ADMINISTRATION NECESSARY TO COMPLETE CERTAIN FACILITY IMPROVEMENTS PRIOR TO RE-OPENING PUBLIC FACILITIES; AUTHORIZING THE PUBLIC WORKS DIRECTOR AND BUILDING MAINTENANCE SUPERVISOR TO PURCHASE AND INSTALL CERTAIN BARRIERS IN CERTAIN SHARED OFFICE SPACES; ESTABLISHING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the City of Powder Springs ("City"), Cobb County, the state of Georgia and the United States has experienced an event of critical significance as a result of novel coronavirus (COVID-19) pandemic which led the City's order to close its facilities to the public;

WHEREAS, pursuant to the Executive Order of the Governor for the State of Georgia and consistent with the guidelines recommended by the Centers for Disease Control and the Department of Public Health, the City is preparing for the gradual re-opening of its facilities;

WHEREAS, as part of its plan to re-open City facilities, the City desires to install physical barriers or reconfigure office space to achieve as much separation or space as possible for employees;

WHEREAS, the City's building maintenance supervisor consulted with the City engineer to secure construction plans for the installation of physical barriers at the reception areas of City Hall and Community Development and to secure contractor services to complete said installation;

WHEREAS, the City finds it in the interest of public health, safety and welfare to install physical barriers at the reception areas to provide a physical barrier between employees and the public and to complete said work before opening the facilities to the public;

**NOW THEREFORE**, be it resolved by the Mayor and Council of the City of Powder Springs that it accepts and approves the proposal by CSC Design, Inc to prepare construction drawings, select a contractor and oversee construction for a professional fee of \$5,600 and to authorize the completion of said facility improvements by the selected contractor for an amount up to \$35,000.

**BE IT FURTHER RESOLVED** that the Mayor is authorized to execute an agreement with CSC Design and the selected contractor, subject to review and approval by the City Attorney.

**BE IT FURTHER RESOLVED** that the Public Works Director and building maintenance supervisor are authorized to purchase and install plexi-glass or other physical barriers in city facilities where shared space exists, subject to budget availability and approval by the City Manager. This resolution shall become effective immediately upon approval.

**SO RESOLVED** this 4<sup>th</sup> day of May, 2020.

Albert Thurman, Mayor

Henry Lust, Council Member

Doris Dawkins, Council Member

Thelma C. Farmer, Council Member

Path Banda

Patrick Bordelon, Council Member

Patricia Wisdom, Council Member

ATTEST:

Kelly Axt, City Clerk