



**city of
powder springs**

Special Use Request

Application Packet

Applicant's Public Notice Requirements

The Code requires public notice of your Rezoning request, Special Use and Variance requests. The Community Development Department will tell you when and where the Planning and Zoning Commission and the Mayor and Council meetings will be held.

Newspaper: The City will publish a legal notice in the newspaper regarding your application and announcing the time and place of the public hearing. At least 15 days before the Mayor and Council but no more than 45 days prior to the date of the public hearing.

Sign Posting, Public Hearing Notice & Affidavit

Sign Posting: The applicant shall be required to post and maintain signs supplied by the City on or near the right-of way of the nearest public street, so as to be visible from the street for at least 15 days and not more than 45 days immediately preceding the date for the governing body's public hearing on the rezoning or special use application. It is your responsibility to post the signs and to maintain the signs during the posting period. Failure to post and maintain the signs continuously may prohibit consideration of the application at any scheduled public hearing. In the event the signs are not posted continuously, the City, in its sole discretion, may require the reposting and re-advertising prior to any future public hearing, for which the applicant shall pay an additional re-advertising fee. The City may also in its sole discretion, continue, hold, approve, or dismiss the application. Any dismissal under the provisions of this paragraph shall be with prejudice unless specifically noted as being without prejudice by the City.

Public Hearing Notice: At least 15 days before the Planning & Zoning Commission's public hearing, you are to mail a notice to all persons owning property within 200 feet of the property that is the subject matter of the zoning change. The notice is to state the time, place and purpose of the hearings, and include a page size copy of the sketch plan submitted with the application.

Affidavit: Prior to the public hearing you must also submit an affidavit with a copy of the notice to the Community Development Director listing the property owners and certifying the date that the notices were mailed (form attached)

City Actions

The Community Development Department will date your application when it is received. The Community Development Department has five (5) working days in which to determine that your application is complete or to return it to you for additional information. The application will not be scheduled for public hearing until it is complete. The Planning Commission's public hearing will be held at the time advertised. At the public hearing, you will be allowed to speak first in order to present the application. Others in support of the application may then speak, followed by those in opposition to the application. You may then be allowed time for rebuttal if adequate time remains. Rebuttal must be limited to points or issues raised by opponents to the application at the hearing. After the Planning Commission has made their recommendation, the Mayor and City Council will consider approval or denial of the application at their own public hearing. You or a representative thereof with authority to make binding commitments to the City with respect to any stipulations that may be offered in connection with such application shall attend the meetings, and make a presentation following the same procedure as the Planning Commission hearing. The final action taken by the Mayor and City Council will be indicated on the application form, along with any stipulations that they impose on the property if approved, and a copy will be given to you as official notice of their final action.

Contact Information

The Community Development Dept.

4181 Atlanta Street

Powder Springs GA 30127.

commdev@cityofpowdersprings.org

770-943-1666

Zoning Administrator

Shaun Myers

Planning and Zoning Manager

smyers@cityofpowdersprings.org

770-943-1666



**city of
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Special Use Request
Application Checklist

Applicant Information

Name	Minh Vy Nguyen / Craig Hawkins	Phone	[REDACTED]
Mailing Address	3152 Brooks Lane	Email	[REDACTED]

Application Checklist

The following information will be required:


1. Application
2. Notice of Intent
3. Applicant's Written Analysis
4. Campaign Contribution Disclosure
5. Owner's Authorization, if applicable.
6. Legal Description and Survey Plat of the property
7. Application Fee (summary of fees attached)
8. Copy of the Deed that reflects the current owners name
9. Vicinity Map outlining the parcel/s in relation to the surrounding area
10. Site plan, plat or survey prepared by an architect, engineer. The following information **must** be included:
 Specific use or uses proposed for the site. Acreage, bearing and distances, other dimensions, and location of the tract(s). Locations, sizes and setbacks of proposed structures, including the number of stories and total floor area, height, for residential number of units, Square footage of heated floor area. Detention/retention areas, and utility easements. Location of dumpsters. Public or private street(s) - right of way and roadway widths, approximate grades. Location and size of parking area with proposed ingress and egress. Specific types and dimensions of protective measures, such as buffers. Landscaping. Wetlands, stream buffers, and 100 year floodplain.
11. Sketch Plan/ Architectural Rendering, if applicable
12. Traffic Study required for development with 500,000 sf of nonresidential floor area or 350 dwelling units or more.

List additional attachments:

Note Carefully

If your application qualifies as a "Development of Regional Impact" (see Article 13) then you must follow additional procedures BEFORE your application can be considered. The Community Development Department will assist you with the DRI process, which is mandated by State and GRTA requirements.

Indicate the current zoning district of the property, and the zoning district you are requesting. File a separate application for each Rezoning request naming a different zoning district. A Special Use request, Variance request can be filed concurrently with a Rezoning request on the same property by separate application.



City of Powder Springs

Special Use Request Application Form

Applicant Information

Name: Minky Nguyen / Craig Hawkins

Mailing Address: 8152 Brooks Lane

Phone: [REDACTED]

Email: [REDACTED]

Special Use Request Property Information

Address: 8152 Brooks Lane

Present Zoning: R2D

Source of Water Supply: City County

Peak Hour Trips Generated: [REDACTED]

Additional Information, if Applicable

Elementary School and School's Capacity: N/A

High School and School's Capacity: N/A

Parcel ID / Lot# 5.813 Acreage 5.813

Special Use Request Commercial Storage

Source of Sewage Disposal City County

Source of Trip Information City County

Middle School and School's Capacity N/A

Notary Attestation

Executed in Kennesaw (City), GA (State)

Signature of Applicant: Minky Nguyen Printed Name: Minky Nguyen Date: 3/2/2023

Subscribed and sworn before me this 2nd day of March, 2023

Signature of Notary Public: [Signature] Name of Notary Public: Nathaniel Joseph Hawkins My Commission Expires: 03/31/2026



For Official Use Only

PZ # [REDACTED]

Planning Commission Hearing [REDACTED]

Withdrawal Date [REDACTED]

City Council Hearing [REDACTED]

Reason for Withdrawal [REDACTED]



**city of
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Special Use Request
Notice of Intent

Applicant Information

Name Minh Vy Nguyen / Craig Hawkins

Phone [REDACTED]

Mailing Address 8152 Brooks lane

Email [REDACTED]

Notice of Intent

PART I. Please indicate the purpose of this application :

Storage for Perfect Swing Tools

PART II. Please list all requested variances:

Storage of online products and services
services including going online and showing / teaching people
how to use their products via virtual and to store film for
references of implement.

Part III. Existing use of subject property:

Personal Storage

Part IV. Proposed use of subject property:

Commercial Storage

Part V. Other Pertinent Information (List or attach additional information if needed):

There will be no deliveries to this Warehouse.
All deliveries will be made to my Kennesaw Storage.

Applicant Signature

Signature of Applicant	Printed Name	Date
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**city of
powder springs**
Special Use Request
Applicant's Written Analysis

Applicant Information

Name Minh Vy Nguyen / Craig Hawkins

Phone [REDACTED]

Mailing Address 3152 Brooks Lane

Email [REDACTED]

Written Analysis In details please address these Special Use Criteria:

a. Whether the proposed special use is consistent with the stated purpose of the zoning district in which it will be located.

yes

b. Whether the proposed zoning district and uses permitted within that district are suitable in view of the zoning and development of adjacent and nearby property.

yes

c. Whether the location and character of the proposed special use are consistent with a desirable pattern of development in general.

yes

d. Whether the type of street providing access to the use is or will be adequate to serve the proposed special use.

yes

e. Whether access into and out of the property is or will be adequate to provide for traffic and pedestrian safety, the anticipated volume of traffic flow, and access by emergency vehicles.

yes

f. Whether public facilities such as schools, water or sewer utilities, and police or fire protection are or will be adequate to serve the use.

yes

g. Whether refuse, service, parking and loading areas on the property will be located or screened to protect other properties in the area from such adverse effects as noise, light, glare or odor.

yes

h. Whether the hours and manner of operation of the special use will have adverse effects on other properties in the area.

NO

i. Whether the height, size or location of the buildings or other structures on the property are or will be compatible with the height, size or location of buildings or other structures on neighboring properties.

yes



**city of
powder springs**

**Special Use Request
Campaign Contribution Disclosure**

Applicant and Attorney Information

Applicant's Name <i>Minhly Nguyen / Craig Hawley</i>	Applicant's Address <i>2152 Bulls Lane</i>
Applicant's Attorney	Attorney's Address

Campaign Contribution Disclosure

N/A

The following information is provided in accordance with the Georgia Conflict of Interest in Zoning Actions Act, O.C.G.A. 36-67A-1 et seq.

The property that is the subject of the attached application is owned by:

- Individual(s)
 Corporation
 Partnership
 Limited Partnership
 Joint Venture

All persons, corporations, partners, limited partners, or joint ventures party to ownership of the property that is the subject of the attached application are listed below:

APPLICANT: Within the two years preceding the date of the attached application, the applicant has made campaign contributions or gifts aggregating \$250 or more to the Mayor, to members of the Powder Springs City Council, or to members of the Planning Commission, as follows:

Name of Official	Amount of Contribution or Gift	Date of Contribution or Gift

ATTORNEY: Within the two years preceding the date of the attached application, the attorney representing the applicant has made campaign contributions or gifts aggregating \$250 or more to the Mayor, to members of the Powder Springs City Council, or to members of the Planning Commission, as follows:

Name of Official	Amount of Contribution or Gift	Date of Contribution or Gift



city of powder springs

Special Use Request

Owner's Authorization Form

Owner's Authorization

Applicant Name Minh Vy Nguyen / Craig Hawkins Applicant's Address 3152 Brooks Lane

Property Address _____ Powder Springs, GA Property PIN _____

This is to certify that I am or We are or I am the Authorized Representative of a Corporation that is the owner of a majority interest in the subject property of the attached application. By execution of this form, this is to authorize the person names as "applicant" below; acting on behalf of the owner, to file for and pursue a request for approval of the following:

Check all that apply:

Rezoning <input type="checkbox"/>	Special Use <input checked="" type="checkbox"/>	Hardship Variance <input type="checkbox"/>
Special Exception <input type="checkbox"/>	Flood Protection Variance <input type="checkbox"/>	Appeal of Administrative Decision <input type="checkbox"/>

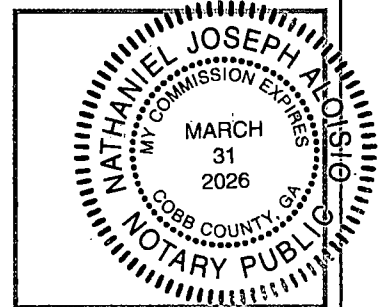
Signature of Property Owner(s)

Minh Vy Nguyen MVA Signature of Owner Minh Vy Nguyen Printed Name 3/2/23 Date

State of GA, County of Cobb.

This instrument was acknowledged before me this 2nd day of March month.

20 23 by Minh Vy Nguyen name of signer Identification Presented: GA DL



Nathaniel Joseph Aloiso Signature of Notary Public Nathaniel Joseph Aloiso Name of Notary Public 03/31/2026 My Commission Expires

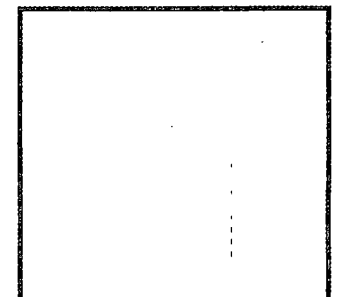
Signature of Owner Printed Name Date

State of _____, County of _____.

This instrument was acknowledged before me this _____ day of _____ month.

20 _____ by _____ name of signer Identification Presented: _____

Signature of Notary Public Name of Notary Public My Commission Expires





city of powder springs

Affidavit of Public Notification

Public Notification Requirements

Per Article 13 and 14 of the City of Powder Springs Unified Development Code, I certify that I have met the advertising requirements of Article 13 and Article 14 for a Special Use, Variance or Rezoning application for subject property located at 3152 Brooks Lane

Notices were mailed to all persons owning property located in whole or in part within 200 feet of any portion of the property that is the subject of the rezoning, special use or variance application. The written notice was mailed to the property owners as such names and addresses appear on the County's current ad valorem tax records on _____. Said notices were mailed at least 15 days but no more than 45 days prior to the Mayor and Council first public hearing date.

Signs were placed on the subject property advertising said hearing on _____. One sign was placed at each road frontage at least 15 days prior to the Mayor and Council first hearing date.

Please attach the following to affidavit: notices, list of addresses, picture of sign posted on property and any receipt or documentation that was provided at the post office.

Please sign affidavit after letters have been mailed out to neighboring lot owners within 200 feet of the subject site and sign/s have been posted on subject site.

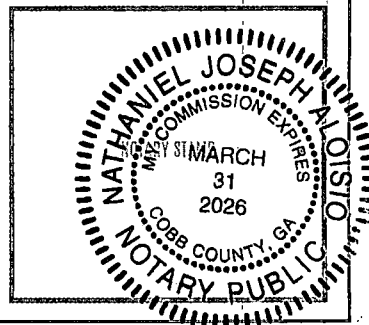
Notary Attestation

Executed in Kennesaw (City), GA (State).

Minhly Nguyen Minhly Nguyen 3/2/2023
Signature of Applicant Printed Name Date

Subscribed and sworn before me this 2nd day of March month, 2023.

Nathaniel Joseph Aloiso Nathaniel Joseph Aloiso 03/31/2026
Signature of Notary Public Name of Notary Public My Commission Expires





city of powder springs

Fee Schedule

FEES – Updated 11/5/2018. Please verify cost with staff

Variance, residential	\$ 250.00
Variance, commercial	\$ 450.00
Special Use	\$ 250.00
Rezoning Application, single family, 0-5 acres	\$ 250.00
Rezoning Application, single family, 6-10 acres	\$ 700.00
Rezoning Application, single family, 11-20 acres	\$ 1,000.00
Rezoning Application, single family, 21-100 acres	\$ 1,500.00
Rezoning Application, single family, \geq 101 acres	\$ 1,500.00 + \$30/acre
Rezoning Application, undeveloped med/high density residential, 0-5 acres	\$ 700.00
Zoning - Rezoning Application, undeveloped med/high density residential, 6-10 acres	\$ 1,200.00
Zoning - Rezoning Application, undeveloped med/high density residential, 11-20 acres	\$ 1,500.00
Zoning - Rezoning Application, undeveloped med/high density residential, 21-100 acres	\$ 2,000.00
Rezoning Application, undeveloped med/high density residential, \geq 101 acres	\$ 2,000.00 + \$40 /acre
Rezoning Application, undeveloped non-residential, 0-5 acre	\$ 900.00
Rezoning Application, undeveloped non-residential, 6-10 acres	\$ 1,500.00
Rezoning Application, undeveloped non-residential, 11-20 acres	\$ 1,800.00
Rezoning Application, undeveloped non-residential, 21-100 acres	\$ 2,200.00
Rezoning Application, undeveloped non-residential, \geq 101 acres	\$ 2,200.00 + \$50 /acre
Zoning - Rezoning Application, developed med/high density residential, 0-20,000 SF	\$ 700.00
Rezoning Application, developed med/high density residential, 20,0001 - 50,000 SF	\$ 1,200.00
Rezoning Application, developed med/high density residential, 50,001 - 100,000 SF	\$ 1,500.00
Rezoning Application, developed med/high density residential, 100,001 - 500,000 SF	\$ 2,000.00
Rezoning Application, developed med/high density residential, \geq 500,001 SF	\$ 2,000.00 \$90 /100,000 SF
Rezoning Application, developed non-residential, 0-20,000 SF	\$ 900.00
Rezoning Application, developed non-residential, 20,001-50,000 SF	\$ 1,500.00
Rezoning Application, developed non-residential, 50,001-100,000 SF	\$ 1,800.00
Rezoning Application, developed non-residential, 100,001-500,000 SF	\$ 2,200.00
Rezoning Application, developed non-residential, \geq 500,001 SF	\$ 2,200.00 + \$115 /100,000 SF
Public Hearing signs	\$ 25.00
Public Hearing signs - Deposit	\$ 10.00