



Special Use Request Application Packet

Applicant's Public Notice Requirements

The Code requires public notice of your Rezoning request, Special Use and Variance requests. The Community Development Department will tell you when and where the Planning and Zoning Commission and the Mayor and Council meetings will be held.

Newspaper: The City will publish a legal notice in the newspaper regarding your application and announcing the time and place of the public hearing. At least 15 days before the Mayor and Council but no more than 45 days prior to the date of the public hearing.

Sign Posting, Public Hearing Notice & Affidavit

Sign Posting: The applicant shall be required to post and maintain signs supplied by the City on or near the right-of way of the nearest public street, so as to be visible from the street for at least 15 days and not more than 45 days immediately preceding the date for the governing body's public hearing on the rezoning or special use application. It is your responsibility to post the signs and to maintain the signs during the posting period. Failure to post and maintain the signs continuously may prohibit consideration of the application at any scheduled public hearing. In the event the signs are not posted continuously, the City, in its sole discretion, may require the reposting and re-advertising prior to any future public hearing, for which the applicant shall pay an additional re-advertising fee. The City may also in its sole discretion, continue, hold, approve, or dismiss the application. Any dismissal under the provisions of this paragraph shall be with prejudice unless specifically noted as being without prejudice by the City.

Public Hearing Notice: At least 15 days before the Planning & Zoning Commission's public hearing, you are to mail a notice to all persons owning property within 200 feet of the property that is the subject matter of the zoning change. The notice is to state the time, place and purpose of the hearings, and include a page size copy of the sketch plan submitted with the application.

Affidavit: Prior to the public hearing you must also submit an affidavit with a copy of the notice to the Community Development Director listing the property owners and certifying the date that the notices were mailed (form attached)

City Actions

The Community Development Department will date your application when it is received. The Community Development Department has five (5) working days in which to determine that your application is complete or to return it to you for additional information. The application will not be scheduled for public hearing until it is complete. The Planning Commission's public hearing will be held at the time advertised. At the public hearing, you will be allowed to speak first in order to present the application. Others in support of the application may then speak, followed by those in opposition to the application. You may then be allowed time for rebuttal if adequate time remains. Rebuttal must be limited to points or issues raised by opponents to the application at the hearing. After the Planning Commission has made their recommendation, the Mayor and City Council will consider approval or denial of the application at their own public hearing. You or a representative thereof with authority to make binding commitments to the City with respect to any stipulations that may be offered in connection with such application shall attend the meetings, and make a presentation following the same procedure as the Planning Commission hearing. The final action taken by the Mayor and City Council will be indicated on the application form, along with any stipulations that they impose on the property if approved, and a copy will be given to you as official notice of their final action.

Contact Information

The Community Development Dept.

4181 Atlanta Street
Powder Springs GA 30127.
commdev@cityofpowdersprings.org
770-943-1666

Zoning Administrator

Shaun Myers
Planning and Zoning Manager
smyers@cityofpowdersprings.org
770-943-1666



Special Use Request Application Checklist

Applicant Information

Name Philip Howard

Phone [REDACTED]

Mailing Address 1650 ARMSTRONG PT
Mableton GA 30126

Email [REDACTED]

Application Checklist

The following information will be required:

1. Application
2. Notice of Intent
3. Applicant's Written Analysis
4. Campaign Contribution Disclosure
5. Owner's Authorization, if applicable.
6. Legal Description and Survey Plat of the property
7. Application Fee (summary of fees attached)
8. Copy of the Deed that reflects the current owners name
9. Vicinity Map outlining the parcel/s in relation to the surrounding area
10. Site plan, plat or survey prepared by an architect, engineer. The following information **must** be included:

Specific use or uses proposed for the site. Acreage, bearing and distances, other dimensions, and location of the tract(s). Locations, sizes and setbacks of proposed structures, including the number of stories and total floor area, height, for residential number of units, Square footage of heated floor area. Detention/retention areas, and utility easements. Location of dumpsters. Public or private street(s) - right of way and roadway widths, approximate grades. Location and size of parking area with proposed ingress and egress. Specific types and dimensions of protective measures, such as buffers. Landscaping. Wetlands, stream buffers, and 100 year floodplain.

11. Sketch Plan/ Architectural Rendering, if applicable
 12. Traffic Study required for development with 500,000 sf of nonresidential floor area or 350 dwelling units or more.
- List additional attachments: Letter of Type of operation submitted

Note Carefully

If your application qualifies as a "Development of Regional Impact" (see Article 13) then you must follow additional procedures BEFORE your application can be considered. The Community Development Department will assist you with the DRI process, which is mandated by State and GRTA requirements.

Indicate the current zoning district of the property, and the zoning district you are requesting. File a separate application for each Rezoning request naming a different zoning district. A Special Use request, Variance request can be filed concurrently with a Rezoning request on the same property by separate application.



**city of
powder springs**
Special Use Request
Application Form

Applicant Information

Name	Philip Howard	Phone	[REDACTED]	cell office
Mailing Address	1650 Armstrong Pl. Mableton GA 30126	Email	[REDACTED]	

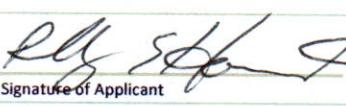
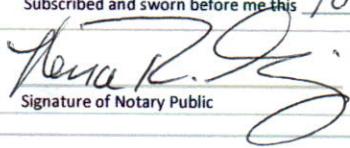
Special Use Request Property Information

Address	3980 Sanders Rd.	Parcel ID / Lot#	1909 1100040	Acreage	5.763
Present Zoning	HI / R-20	Automotive OUTDOOR STORAGE/PARKING Special Use Request			
Source of Water Supply	Cobb County	Sewer Source of Sewage Disposal			
Peak Hour Trips Generated		Source of Trip Information			

Additional Information, If Applicable

Elementary School and School's Capacity	NA	Middle School and School's Capacity
High School and School's Capacity		

Notary Attestation

Executed in <u>Mableton</u> (City), <u>GA</u> (State).		<u>Philip E Howard</u>	<u>11-10-25</u>	Date
Subscribed and sworn before me this <u>10</u> day of <u>November</u> , 2025.		<u>Nena R. Springs</u>	<u>11-30-2028</u>	My Commission Expires
				

For Official Use Only

PZ #	
Planning Commission Hearing	City Council Hearing
Withdrawal Date	Reason for Withdrawal



**city of
powder springs**
Special Use Request
Notice of Intent

Applicant Information

Name	Philip Howard
Mailing Address	1650 ARMSTRONG Pl. MABLETON GA 30126

Phone	[REDACTED]
Email	[REDACTED]

Notice of Intent

PART I. Please indicate the purpose of this application :

Request permission to park impounded, wrecked, and disabled vehicles outdoors in a Secure Area

PART II. Please list all requested variances:

None at this time

Part III. Existing use of subject property:

VACANT LOT

Part IV. Proposed use of subject property:

Towing Service + Transport

Part V. Other Pertinent Information (List or attach additional information if needed):

See letter previously submitted detailing scope of operations

Applicant Signature

 Signature of Applicant	Philip Howard Printed Name	11-10-25 Date
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Special Use Request

Applicant's Written Analysis

Applicant Information

Name	Phone
Mailing Address	Email

Written Analysis

In details please address these Special Use Criteria:

- a. Whether the proposed special use is consistent with the stated purpose of the zoning district in which it will be located.

*Yes for Heavy Industrial for storage
Yes for light Industrial for transportation use*

- b. Whether the proposed zoning district and uses permitted within that district are suitable in view of the zoning and development of adjacent and nearby property.

Yes.

- c. Whether the location and character of the proposed special use are consistent with a desirable pattern of development in general.

Yes.

- d. Whether the type of street providing access to the use is or will be adequate to serve the proposed special use.

Yes.

- e. Whether access into and out of the property is or will be adequate to provide for traffic and pedestrian safety, the anticipated volume of traffic flow, and access by emergency vehicles.

Yes. Deceleration Lane most likely required

- f. Whether public facilities such as schools, water or sewer utilities, and police or fire protection are or will be adequate to serve the use.

Yes, WATER + Sewer Available

- g. Whether refuse, service, parking and loading areas on the property will be located or screened to protect other properties in the area from such adverse effects as noise, light, glare or odor.

Fencing with visual screening will be installed

- h. Whether the hours and manner of operation of the special use will have adverse effects on other properties in the area.

Undetermined but doubtful

- i. Whether the height, size or location of the buildings or other structures on the property are or will be compatible with the height, size or location of buildings or other structures on neighboring properties.

Yes. All Structures will be similar in nature to adjacent property in the area



city of powder springs

Special Use Request

Campaign Contribution Disclosure

Applicant and Attorney Information

Philip Howard
Applicant's Name

1650 Armstrong Pl.
Applicant's Address Marietta GA 30126

Applicant's Attorney

Attorney's Address

Campaign Contribution Disclosure

The following information is provided in accordance with the Georgia Conflict of Interest in Zoning Actions Act, O.C.G.A. 36-67A-1 et seq.

The property that is the subject of the attached application is owned by:



Individual(s)

Corporation

Partnership

Limited Partnership

Joint Venture

All persons, corporations, partners, limited partners, or joint ventures party to ownership of the property that is the subject of the attached application are listed below:

Howard & Sons Automotive Services Inc
D.B.A. Howard's Wrecker Service
Guardian Fleet Services Inc

Philip Howard

APPLICANT: Within the two years preceding the date of the attached application, the applicant has made campaign contributions or gifts aggregating \$250 or more to the Mayor, to members of the Powder Springs City Council, or to members of the Planning Commission, as follows:

Name of Official	Amount of Contribution or Gift	Date of Contribution or Gift
N/A		

ATTORNEY: Within the two years preceding the date of the attached application, the attorney representing the applicant has made campaign contributions or gifts aggregating \$250 or more to the Mayor, to members of the Powder Springs City Council, or to members of the Planning Commission, as follows:

Name of Official	Amount of Contribution or Gift	Date of Contribution or Gift
N/A		

