

REQUEST FOR PROPOSALS
STANDBY STORMWATER SYSTEM REPAIRS (UNIT PRICE CONTRACT)
CITY OF POWDER SPRINGS, GEORGIA
RFP # 24-004

A. INTRODUCTION

The City of Powder Springs, Georgia is seeking competitive sealed proposals from qualified vendors to perform various repairs to the City's storm drainage system. The City intends to use a portion of its American Rescue Plan Act grant to fund this effort.

Sealed proposals shall be received by no later than **12:00 noon EST on Friday, April 19, 2024**, at the City of Powder Springs Police Department, 1114 Richard Sailors Parkway, Powder Springs, Georgia 30127, sent to the attention of Kelly Axt, City Clerk. Late submittals will not be accepted. Vendors shall submit an **original and four (4) copies** of the proposal along with an electronic copy of the proposal.

The deadline for submission of questions shall be **12:00 noon EST on Wednesday, April 3, 2024**. All questions shall be submitted to the attention of Kelly Axt, City Clerk, at kaxt@CityofPowderSprings.org.

The City reserves the right to reject any or all proposals, and to waive any informality or technicality in bidding in order to purchase in the best interest of the City.

B. BACKGROUND

The City of Powder Springs is located in southwest Cobb County and is a member of the ten-county Atlanta Regional Commission. The City is located approximately twenty-two miles west of Atlanta and approximately twelve miles southwest of Marietta. Powder Springs encompasses approximately 4580 acres (approximately 7 square miles).

The City's population is currently estimated at 15,758, ranking it fifth amongst Cobb County's six municipalities. The citizenry is quite active and there has been a great emphasis on transparency in local government and easy access to public records.

C. SCOPE OF SERVICES

The City of Powder Springs, Georgia seeks qualified, experienced and licensed contractors with demonstrated experience and skills in repairing storm drainage systems, including demolition, grading, pipe replacement, paving, landscaping and all other necessary work. The City recently completed a comprehensive assessment of its storm drainage system and has identified a number of projects to be completed annually over the next ten years. To complete these projects, the City desires to hire one or more standby contractors and to issue work orders to the selected contractor(s) for specific projects each year. The cost for the individual projects will be based on the unit prices submitted by the selected contractor.

1. Projects

The projects to be completed will vary in magnitude and scope. Typical projects may include but are not limited to the following:

- Storm system pipe repair or replacement
- Repairing and replacing inlets, culverts, catch basins, headwalls and other drainage structures
- Replacing concrete driveways, sidewalks, and curb and gutter systems
- Asphalt paving
- Landscaping, including grassing, mulch, shrubs and irrigation repair
- Traffic control

Typical project sizes may range from \$75,000 to \$400,000. The City anticipates having between \$600,000 to \$1,000,000 budgeted annually to fund stormwater projects. Sources of funds include American Rescue Plan Act funds (federal grant) and local sources. The City also intends to apply for additional federal and state funding.

2. Requirements

All work under this contract shall be performed in accordance with Georgia Department of Transportation (GDOT) Standard Specifications for Construction of Transportation Systems and other GDOT specifications as applicable. All work will be performed and completed to the complete satisfaction and acceptance of the City. Contractor shall guarantee all work for a period of one (1) year from the date of acceptance or first beneficial use, whichever is first, against defective materials, design, workmanship and improper adjustment. Contractor will abide by any and all applicable professional standards, local codes, manufacturers' recommendations, and safe work practices and will secure any or all applicable permits or licenses to complete the described work.

Contractors are to have the capability of providing coordination with affected utilities, erosion and sediment control, tree protection, and traffic control as needed. The selected contractor(s) may also be requested to provide shop drawings for certain repair items.

The City intends to issue work orders to the selected contractor(s) specifying the location and estimated quantities needed for the repair(s). Along with acceptance of the work order by the Contractor the Contractor will provide any performance and payment bonds required based on the estimated cost of the work. By providing unit prices in response to this solicitation, the Contractor agrees to perform all the work specified in each Work Order and described in the Contract Documents at the bid unit prices listed in the Unit Price Schedule.

3. Contracts

The selected contractors will be expected to execute the City's standard Agreement for Vendor/Contractor Services. Contracts awarded will be for one year with automatic renewal for a second year (unless either party objects), plus three one-year optional extensions.

Proposers should be aware that federal funds will be used in payment for fulfillment of contracts awarded in this procurement. Selected contractors will be required to comply with all applicable Federal laws and regulations, **including the Davis Bacon Act minimum wage requirements**, unless use of federal funding is specifically excluded in a task order issued under this contract.

D. INSURANCE REQUIREMENTS

All Proposals submitted must be accompanied by a Certificate of Insurance in compliance with the minimum requirements of the State of Georgia. Upon bid award, Vendor shall present a Certificate naming the City of Powder Springs as Additional Insured. Vendor shall be responsible for all injuries or damages of any kind resulting from their work to persons or property. The minimum insurance requirements are as follows:

1. Commercial General Liability Coverage for personal injury and/or property damage with a minimum limit of \$1,000,000 per occurrence.
2. Commercial Excess Umbrella for liability for bodily injury and/or property: damage and in excess over other coverage in an amount of at least \$1,000,000 combined single limit.
3. Worker's Compensation and Employers Liability - Statutory coverage at a minimum of \$500,000 per accident.
4. Business automobile liability with minimum \$1,000,000 per occurrence. Excess liability coverage may be used in combination with the base policy to meet these limits.
5. Each policy shall contain an endorsement that, in the event of change or cancellation, a thirty (30) days prior written notice must be sent by certified mail to the City.

E. PROPOSAL CONTENTS

To standardize responses and simplify the comparison and evaluation of responses, all proposals must be organized and submitted in the format listed below. Submit an original and four copies of the proposal along with an electronic copy of the proposal. Straightforward, precise, and clear language is preferred over many pages of details and specifications. The City of Powder Springs reserves the right to request further information, contact client references, and require interviews with any responding firm.

1. Authentication Letter

Include a cover letter signed by an official authorized to solicit business and enter into contracts that summarizes the proposer's interest in providing the service and demonstrates an understanding of the overall intent and requirements of the RFP. The cover letter shall include the name, address, email address, and phone number of person (s) authorized to represent the organization.

2. Company Background

Provide information on company background to include the following:

- a. Organization's local name, address, and phone number.
- b. Contact person, phone number, and e-mail address.
- c. Number of years in business.
- d. Size of organization (number of employees)

3. Qualifications and Relevant Experience - Provide information on the organization's background and experience in performing similar projects and the manner in which it plans to manage and staff the awarded contract, including the resumes of key personnel.

- a. Provide a summary of the organization's qualifications, including public sector experience, number of years of relevant experience, and representative project experience with project name, client and date performed.

- b. Provide a minimum of three (3) verifiable references where your organization has provided similar services under contract. Include a description of the service that was provided and a contact person and contact information for each reference.
 - c. Provide other supporting documentation which demonstrates the ability to successfully perform the work.
4. **Unit Price Schedule** – Complete all items in the schedule. The unit price of each of the items in the Unit Price Schedule shall include everything necessary for the completion of the work including, but not limited to, providing the materials, equipment, tools, plant and other facilities, and the management, superintendence, labor and services, taxes and overhead and profit. Any submittal not conforming to this requirement, such as unit prices which in the opinion of the City do not represent a reasonable cost for the work, will be considered unbalanced. Unbalanced submittals may be rejected at the discretion of the City.

Because federal grant money may be used to fund a portion of the work performed under this contract, proposers shall provide alternative unit prices for work orders funded by federal money and for work orders funded by local sources. Federal unit prices should include any costs for compliance with federal law and regulations, including Davis-Bacon Act wage requirements. Non-federal unit prices should not include any such costs.

F. EVALUATION/AWARD CRITERIA

Proposals will be reviewed for responsiveness to this RFP by an Evaluation Committee and evaluated based on the following factors. Factors are listed in order of relative importance.

1. Company background, qualifications and relevant experience
2. Price

After evaluations are completed, the proposals will be ranked, and the award made to the firm or firms whose proposals have been determined to be most advantageous to the City. The committee's recommendations will be forwarded to City Council for final consideration and contract award. The City reserves the right to award contracts to one or more organizations if doing so serves the best interest of the City.

UNIT PRICE SCHEDULE

Item	Unit	Unit Price federal	Unit Price non-federal
Pipe Replacement Item			
Mobilization	Each	\$	\$
Traffic Control	Per Day	\$	\$
Clearing & Grubbing	Acre	\$	\$
Excavation	Cubic Yard	\$	\$
Haul On/Off Material	Cubic Yard	\$	\$
Pipe Removal	Linear Foot	\$	\$
Bedding Stone	Cubic Yard	\$	\$
Pipe Installation			
12" HDPE	Linear Foot	\$	\$
15" HDPE	Linear Foot	\$	\$
18" HDPE	Linear Foot	\$	\$
24" HDPE	Linear Foot	\$	\$
30" HDPE	Linear Foot	\$	\$
36" HDPE	Linear Foot	\$	\$
42" HDPE	Linear Foot	\$	\$
48" HDPE	Linear Foot	\$	\$
54" HDPE	Linear Foot	\$	\$
60" HDPE	Linear Foot	\$	\$
72" HDPE	Linear Foot	\$	\$
12" RCP	Linear Foot	\$	\$
15" RCP	Linear Foot	\$	\$
18" RCP	Linear Foot	\$	\$
24" RCP	Linear Foot	\$	\$
30" RCP	Linear Foot	\$	\$
36" RCP	Linear Foot	\$	\$
42" RCP	Linear Foot	\$	\$
48" RCP	Linear Foot	\$	\$
54" RCP	Linear Foot	\$	\$
60" RCP	Linear Foot	\$	\$
72" RCP	Linear Foot	\$	\$
84" RCP	Linear Foot	\$	\$
96" RCP	Linear Foot	\$	\$
120" RCP	Linear Foot	\$	\$
Backfill	Cubic Yard	\$	\$
Finish Grading	Square Yard	\$	\$
Saw Cut Asphalt	Linear Foot	\$	\$
Asphalt Concrete Paving	Square Foot	\$	\$
Sod	Square Yard	\$	\$
Sidewalk	Square Yard	\$	\$

UNIT PRICE SCHEDULE - page 2

Item	Unit	Unit Price federal	Unit Price non-federal
Manhole Installation			
Mobilization	Each	\$	\$
Structure Removal (each)	Each	\$	\$
4'-Dia. Precast Catch Basin	Vertical Foot	\$	\$
5'-Dia. Precast Catch Basin	Vertical Foot	\$	\$
6'-Dia. Precast Catch Basin	Vertical Foot	\$	\$
4' Round Precast Manhole	Vertical Foot	\$	\$
5' Round Precast Manhole	Vertical Foot	\$	\$
6' Round Precast Manhole	Vertical Foot	\$	\$
Headwall Installation			
Precast Headwall for 15" Pipe	Each	\$	\$
Precast Headwall for 18" Pipe	Each	\$	\$
Precast Headwall for 24" Pipe	Each	\$	\$
Precast Headwall for 30" Pipe	Each	\$	\$
Precast Headwall for 36" Pipe	Each	\$	\$
Precast Headwall for 42" Pipe	Each	\$	\$
Precast Headwall for 48" Pipe	Each	\$	\$
Precast Headwall for 54" Pipe	Each	\$	\$
Precast Headwall for 60" Pipe	Each	\$	\$
Precast Headwall for 72" Pipe	Each	\$	\$
Precast Headwall for 96" Pipe	Each	\$	\$
Invert Installation	Each	\$	\$
Cast-in-Place Top Only w/R&C	Each	\$	\$
Cast-in-Place Throat Only	Each	\$	\$
Grout Pipe	Each	\$	\$
Grout structure	Each	\$	\$
Hydroexcavation	Hour	\$	\$