



City of Powder Springs, GA

# City-Wide Network Refresh

## Work Order

*Under the Master Services Agreement dated: 10/1/2013*



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## OVERVIEW OF WORK ORDER

This Work Order is part of, and incorporated into, the Master Services Agreement between City of Powder Springs, GA and VC3, Inc. and is subject to the terms and conditions of the agreement and any definitions contained in the Agreement. If any provision of this Work Order conflicts with the Agreement, the terms and conditions of the Agreement shall control.

## SUMMARY OF SCOPE OF SERVICES & FEES

VC3 will provide the following services listed in Tables A - C. Recurring services, if included, shall be provided for 60 Months, starting from the date of the first recurring invoice (Effective Services Start Date), unless terminated in accordance with the terms of this work order or the Master Services Agreement.

*(See tables on next page)*

**Table A: Services & Fees**

Description	Units	Unit Price	Monthly Fee	One-Time Fee	Annual Fee
Total Services Monthly:		\$0.00			

**Notes:**

- This price is valid for 30 days from date of work order.

**Table B: Additional or Annual Services & Fees**

Description	Units	Unit Price	Monthly Fee	One-Time Fee	Annual Fee
Switch - L3 - 24 Port - PoE 370 W - Single PS	4	\$1,955.41	\$0.00	\$7,821.64	\$0.00
Switch - L3 - 48 Port - PoE 740 W - Single PS	4	\$3,388.75	\$0.00	\$13,555.00	\$0.00
SFP - Juniper - SX - AMC	2	\$30.00	\$0.00	\$60.00	\$0.00
SFP - Juniper - LX - AMC	9	\$33.75	\$0.00	\$303.75	\$0.00
Cable - Juniper-AO - 1M - 10G SFP+ Copper	4	\$32.55	\$0.00	\$130.20	\$0.00
Project Implementation Fee(VC3 Project Hours)	39.6	\$0.00	\$0.00	\$0.00	\$0.00
Total Additional Services Monthly		\$0.00			

**Table C: Summary of Fees**

One-Time Fees	Monthly Fees	Annual Fees
\$28,892.99	\$0.00	\$0.00



## DELIVERABLES & SERVICES

Included Devices: 'Included Devices' will be defined as applicable devices associated with the unit quantities stated in Table A.

VC3 will provide the following functions and services as part of this Work Order:

**A. Network Refresh - City Hall**

1. Install and Configure SonicWALL Appliance in place of existing Cisco ASA Appliance
2. Move Routing to SonicWALL
3. Terminate VC3 Point-to-Point to SonicWALL and retire Router
4. Replace 2 48 Port Switches with 2 24 Port Switches, and 1 48 Port Switch

**B. Network Refresh - Police Department**

1. Replace Existing 2 24-Port Switches and 1 48-Port Switch with 2 48-Port Switches

**C. Network Refresh - Court**

1. Replace Existing 24 Port Switch with 24 Port Switch

**D. Network Refresh - Public Works**

1. Replace Existing 24 Port Switch with 24 Port Switch

**E. Network Refresh - Community Development**

1. Replace Existing 24 Port switch with 48 Port Switch

## EXCLUSIONS

Items other than those included above are expressly excluded from the Services provided within this Work Order. The following exclusions and clarifications are intended to clarify the scope of services for this work order:

- A. When customer requests services by VC3 not explicitly included in this agreement, they are agreeing to invoicing of said services per the terms outlined In the Master Services Agreement. For all services which incur additional hourly fees, VC3 will notify the customer that these services are outside the scope of this work order and will receive approval from customer prior to rendering these additional services.



## CUSTOMER RESPONSIBILITIES

- A. Customer will provide a primary point of contact for VC3 to work with on all services provided in this Work Order.
- B. Customer is responsible for authorizing access for VC3 to sites that are owned / controlled by third parties.
- C. Customer is responsible for proper disposal of customer-owned devices.
- D. Customer will make a best effort to maintain the minimum infrastructure requirements as defined by VC3.
- E. Customer will maintain both hardware and software maintenance agreements with the source Vendor whenever possible to allow for ongoing access to security updates and to provide quick replacement of non-functioning components.
- F. Customer shall ensure minimally acceptable bandwidth; customer sites should have a minimum bandwidth of 100 Mbps (download). Migration/onboarding requires 5 Mbps per 400GB of data (upload). Any site not meeting the minimum bandwidth should be upgraded prior to moving this solution into production.

## ASSUMPTIONS

- A. The Work Order will not become effective unless and until it is agreed upon and signed by the Customer and VC3.
- B. If VC3 is providing or managing Customer's Microsoft Licenses, then Customer agrees to the Microsoft terms and conditions as stated in the Microsoft Customer Agreement found here: <https://www.microsoft.com/licensing/docs/customeragreement>. Customer's signature on this Work Order indicates acceptance of the Microsoft Customer Agreement.



## INVOICING

VC3 will invoice Customer per Table C. VC3 will invoice the Customer a pro-rated monthly fee based on any partial month of service plus the first full month of service on the effective services start date. All subsequent service months will be invoiced at the start of the month in which services are to be rendered. Services activated after the first of month may be invoiced on a pro rata basis the following month. Any taxes related to services purchased or licensed pursuant to this Work Order shall be paid by Customer or Customer shall present an exemption certificate acceptable to the taxing authorities. Applicable taxes and freight charges shall be billed as a separate item on the invoice.

Unit rates will increase 3.00% annually on the anniversary of the Effective Services Start Date.

The terms of this work order will automatically renew for an additional term of equivalent length to the current active term unless notice of termination is provided to VC3 no fewer than 90 calendar days prior to expiration of the current active term.

**Table D**

Milestone Billing	Milestone Description / Date	Invoice Amount
One-Time Fees	Invoiced at signing of the Work Order.	\$21,870.59
Monthly Fee (60 Months)	Invoicing to begin when recurring services begin.	\$0.00
Annual Fee (60 Months)	Invoiced at signing of the Work Order.	\$0.00

*\*Refer to Table C for implementation fee and monthly fee amounts.*

**VC3, City of Powder Springs, GA**  
**Inc**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_