



City of Powder Springs

City of Powder Springs
4426 Marietta Street
Powder Springs, GA 30127

Meeting Minutes - Final Council Work Session

Wednesday, September 28, 2022

5:00 PM

Ford Center Reception Hall
4181 Atlanta Street, Building 2
Powder Springs, GA 30127

Location Information:

Onsite: Ford Center Reception Hall, 4181 Atlanta St., Powder Springs, GA 30127

**Join Zoom Meeting - <https://us06web.zoom.us/j/89890914386>
Meeting ID: 898 9091 4386 Dial: 1-929-205-6099**

Call to Order

The Mayor called the meeting to order at 5:00 pm. All council members Bordelon, Green and Lust were present onsite. Council Member Dawkins was absent and Council Member Wisdom was present virtually. Also present onsite were City Attorney Julie Livingston, City Manager Pam Conner and City Clerk Kelly Axt.

City Staff in attendance: Lane Cadwell, Dwayne Eberhart, Travis Landrum, Eric Meyer, Shaun Myers, Rosalyn Nealy, Tamara Newkirt, Travis Sims, Bill Tanks and Marsellas Williams.

Mayor's Comments

Mayor Thurman stated that Linked Up Church has rescheduled their 5K from October 1st to October 8th due to inclement weather. Mayor Thurman attended the GMA Retreat Luncheon hosted by Powder Springs, and boasted about the lunch catered by Powder Springs restaurant SGC. Mayor Thurman will be out of town with the Cobb Chamber to San Diego from October 16th-October 20th.

Work Session Matters

City Clerk Kelly Axt chaired the meeting.

[RPT 22-100](#) Report on a veterans recognition effort in November called Operation Green Light

Attachments: [Operation Green Light For Veterans](#)

Bill Tanks, Public Services, Equity and Inclusion Agency Director, discussed the program to bring recognition and attention to the plight of veterans by connecting them

to various programs. A green light will shine on a City building to show support for this program.

Council provided their support in the program.

[RPT 22-101](#) Report – HR Update

Rosalyn Nealy, Human Resources Director, provided updates on new employee on boarding, health and wellness, employee appreciation, training, recruitment, and compensation and benefits. Ms. Nealy also introduced the Kaiser Permanente Management Team members Kia Legree, Tia Love-Jones and Brandon Hannah.

Brandon Hannah, shared implemented webinars, upcoming biometric screenings, online competitions and challenges, and emotional support coaching wellness services provided by Kaiser.

Mayor asked how do you measure the success of these programs. Mr. Hannah replied through engagement, employees interest surveys and health reporting to see if the programs are heading in the right direction.

[RPT 22-102](#) Report- Grant Writer Report

Christopher Brewer, Grant Writer, provided an update on pending and in progress grant applications for the City. This includes Federal and Local grant opportunities.

Mayor and Council shared their delight on the good work.

[RPT 22-103](#) Report – Skatepark Update

Zack Wormhoudt, of California Skate Park, provided updates on construction documents and a rendering of the proposed design of the new Linear Park Skate Park.

Mayor asked if the time table still the same. Mr. Wormhoudt replied that the time table is still tracking the same.

[RPT 22-104](#) Report – SPLOST Update

Wayne McGary, of Croy Engineering, provided updates on the 2016 and 2022 SPLOST funded projects of the skate park, public safety equipment, park improvements, facility improvements, resurfacing and streetscapes. This is the same report provided to the SPLOST oversight committee.

No discussion were held.

[RPT 22-105](#) Report – Recycling Update

Eric Meyer, Development and Infrastructure Agency Director, provided GFL's last day of recycling and cart pickup, details on the future recycling center at Public Works and a RFP for vendors to pay to collect the separated materials.

Council asked why the decision for six different separated recycle materials to drop off. Mr. Meyer reminded Council of the site visits of other recycling centers where most centers only accept source separated at the site, the six materials is what is collected most of in terms of volume, and likely value of those materials when the City is trying to sell them.

[RPT 22-106](#) Report – Interpreter Certification

Pam Conner, City Manager, reported on the Interpreter certification requirements and benefits for the City. Mrs. Conner added upon satisfied completion of the program a stipend will be given to employees.

No discussion was held.

[RPT 22-107](#) Report - City Hall Ramp

Pam Conner, City Manager, reported on the previous quotes for the repairs to the existing ramp at the temporary City Hall. The recommendation at the time was to not do the ramp replacement due to cost. Mrs. Conner asked for input on revisiting the ramp repairs given the delay of the construction of the new Municipal Complex.

Mayor and Council stated that it maybe a good idea to re-bid the cost of the ramp and asked where would the funding source come from; has it been considered looking at using other materials in the construction of the ramp; asked if there has been any negative comments from Staff or citizens about the inconvenience. Mrs. Conner replied that she wasn't sure if the City had the ability to make the necessary repairs in house with the current staff; and she hasn't received any negative comments or concerns about the temporary operations from either Staff nor the public.

[RES0 22-154](#) A RESOLUTION AUTHORIZING THE TEMPORARY CLOSURE OF VARIOUS ROADS WITHIN DOWNTOWN POWDER SPRINGS TO ACCOMMODATE NATIONAL NIGHT OUT ON OCTOBER 4 AND THE ANNUAL PARADE AND TREE LIGHTING ON DECEMBER 2, 2022; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [Staff Report](#)
[RESOLUTION 2022 - 154 Event Road Closures](#)

Travis Landrum, Parks and Recreation Director, provided details of City Events and Partnerships, and the temporary road closures to facilitate these events.

No discussion was held.

[RES0 22-155](#) A RESOLUTION TRANSMITTING TO THE ATLANTA REGIONAL COMMISSION AND THE DEPARTMENT OF COMMUNITY AFFAIRS THE ANNUAL UPDATE OF THE CAPITAL IMPROVEMENT ELEMENT OF THE COMPREHENSIVE PLAN; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [RESOLUTION 2022 - 155 Transmit CIE](#)
[STWP_09222022](#)
[Report of Accomplishments](#)

Eric Meyer, Development and Infrastructure Agency Director, stated that the annual report will be on accomplishments, short term work programs and that it requires a financial report for impact fees and projects funded with those impact fees.

No discussion was held.

[RES0 22-156](#) A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE ANNUAL COMMUNITY RATING SYSTEM RECERTIFICATION FORM; ESTABLISHING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [RESOLUTION 2022 - 156 CRS](#)
[CRS Renewal Form](#)
[2022 Progress Report](#)

Shaun Myers, Planning and Zoning Manager, provided an overview of the FEMA program for storm water management to provide a discount of flood insurance for citizens.

No discussion was held.

[ORD 22-017](#) AN ORDINANCE TO AMEND THE CAPITAL PROJECT BUDGETS; TO REPEAL CONFLICTING ORDINANCES; TO ESTABLISH AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

1st Reading 8/15/22 - Tabled to 9/19/22
2nd Reading 10/3/22

Attachments: [Capital Projects All Funds](#)
[ORDINANCE 2022 - 017 Capital Project Budgets Amendment](#)
[ORD 2022-017 EXH Z Capital Projects All Funds](#)

Travis Sims, Finance Director, provided an overview of projects completed under the capital project program, projects infeasible to undergo at the time, and cost estimates of projects that are ready to move forward with.

Council asked where the City is with the Primitive Church purchase; and where is the City with the curb cuts on 278; and what are the target curb cuts proposed. City Manager Pam Conner stated that the church will go through a condemnation process. City Attorney Julie Livingston added that the process is time sensitive and is underway; Mrs. Conner replied that Keck and Wood is addressing the technical elements required by GDOT for any curb cut changes. Development and Infrastructure Agency Director Eric Meyer added that they have shared their traffic study with GDOT; Mrs. Conner stated the primary curb cuts are south of Lewis Road, others include Sweetwater, Hopeland Industrial, and tentatively close to the Carrington development.

[PZ 22--027](#)

Variance: 5374 Silver Woods. To consider a variance to comply with Section 12-13 (c) Removal of landscaping as approved on plat and 12-3 (e) which prohibits encroachment of structures into buffer areas; and to consider a change in zoning conditions related the buffer disturbance and encroachment. PIN: 19080700300

Attachments: [PZ 22 - 027. DRAFT MOTION 10032022](#)
[Owners Authorization. Silver Woods Walk.](#)
[Variance App. Silver Woods.](#)
[Survey](#)

Shaun Myers, Planning and Zoning Manager, introduced applicants Mr. and Mrs. Simpson and their request of a variance to correct an installed shed and plants on an undisturbed buffer.

Staff recommended denial of the application.

Mr. Kenneth Simpson discussed his application to the construction of the shed and concrete pad was to hold his belongings and the fence was placed behind the tree under the assumption that the trees were his to maintain.

Mayor and Council asked who was suppose to maintain the undisturbed buffer; why did Staff deny the application; what is Staff recommendation and is there any negative impact should the fence and shed remain where it is. Mr. Myers replied that it is Mr. Simpson's responsibility to maintain the buffer because it is on his property; Staff denied the application because it's inconsistency with UDC; the proposal is that the requested variances be approved and the encroachment will not be expanded; and there is not any negative impact to the buffer.

[PZ 22--028](#)

Variance: 3689 Ponderosa Lane. To consider a variance to UDC Table 4-1 to increase the maximum allowed height of front yard fences; and to consider a special use request to allow front yard fences, per Table 4-1. PIN: 19083200340.

- Attachments: [PZ 22 - 028. DRAFT MOTION 10032022. V2](#)
[Fire Comments. PZ-22-028](#)
[Owners Authorization. Special Use and Variance](#)
[Pictures of Gate](#)
[Special Use Request](#)
[Variance Request](#)

Shaun Myers, Planning and Zoning Manager, introduced applicant Maria Sanchez to request variance of a front yard fence on an installed front yard gate.

Maria Sanchez's daughter translated on her behalf to discuss that her mother is trying to maintain the existing gate due to multiple reasons of security and theft.

Mayor asked what type of fence was she intending to install; what does the code say about decorative fencing in the front yard; and City Attorney Julie Livingstone asked does the applicant own the home solely or is there someone else on the deed and are they are in agreeance with the application request. Applicant's daughter replied that her mother intends to install wrought iron; Mr. Myers answered that max height is 3ft, wrought iron is approved material; the daughter answered that there is another person on the deed and they have signed off on the request and notarized.

[2022 -019](#) Proclamation - Public Safety Appreciation Week

- Attachments: [Public Safety PROCLAMATION 2022](#)

Pam Conner, City Manager, stated the proclamation is to acknowledge and recognize the Public Safety Officials.

No discussion was held.

[2022 -020](#) Proclamation – Hispanic Heritage Month

- Attachments: [Proclamation Hispanic Heritage Month 2022](#)

Pam Conner, City Manager, stated that the proclamation Month from September 15th - October 15th is apart of the inclusion efforts and initiative of the City.

No discussion was held.

[2022 -021](#) Proclamation - Emergency Preparedness

- Attachments: [National Preparedness 2022](#)

Pam Conner, City Manager, stated the proclamation for the month of September identifies and recognizes emergency preparedness.

No discussion was held.

Executive Session, if called for the purpose of Real Estate, Litigation or Personnel Matters

No Executive Session was held.

City Manager and Council Reports

Pam Conner, City Manager, provided an update on work of the Downtown Development Authority (DDA) and Native Development and their interest in having assistance with bonding. Julie Livingston, City Attorney, added this is a detailed process and will move forward with finalizing their plans and gathering their information. Mrs. Conner also mentioned the road closure on Warren Farm Road next week to install speed tables.

Council Member Wisdom thanked the participants on Zoom and enjoyed the updates on the projects that the City is working on.

Council Member Green shared his peace and blessings to everyone.

Council Member Lust thanked everyone for participating this evening. Mr. Lust attended a GMA sponsored webinar last week by the City of Decatur focusing "Better Together" initiative focusing on six areas. He also was participated by visiting and recognizing two businesses in Powder Springs, Wilson Air Conditioning Services in business and Vintage Constructors. Council Member Lust attended the GMA District 3 Conference this afternoon where affordable house was of topic.

Council Member Bordelon thanked everyone for attending in person and online. Mr. Bordelon attended on Monday the Powder Springs Community Taskforce, and shared the works of the City and the use of ARPA funding, and asked if the task force can be considered as a group to allocate funds to. Council Member Bordelon stated that he will be working with the new pastor Powder Springs United Methodist.

Recess to Next Scheduled City Council Meeting

A motion was made by Council Member - At Large Post 1 Bordelon, seconded by Mayor Pro Tem - Ward 1 Lust, that this Recess to October 3, 2022 at 6:30PM be approved. The motion carried by the following vote:

Yes: 4 - Henry Lust, Dwayne Green, Patrick Bordelon, and Patricia Wisdom

Absent: 1 - Doris Dawkins