



# City of Powder Springs

City of Powder Springs  
4426 Marietta Street  
Powder Springs, GA 30127

## Meeting Minutes - Final Council Work Session

*Mayor  
Albert Thurman*

*Council Members:  
Henry Lust, Doris Dawkins, Dwayne Green, Dwight McMutry, Patricia  
Wisdom*

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Wednesday, March 12, 2025

5:00 PM

Ford Center Reception Hall  
4181 Atlanta Street | Building 2  
Powder Springs, GA 30127

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### Location Information:

**Onsite: Ford Center Reception Hall, 4181 Atlanta St., Powder Springs, GA 30127**

**Join Zoom Meeting - <https://us06web.zoom.us/j/81705655382>**

**Dial: 1-929-205-6099 Meeting ID: 817 0565 5382**

### Call to Order

Mayor Pro Tem Henry Lust called the meeting to order at 5:00 pm. Mayor Albert Thurman was absent. All Council Members were present on site. Also present on site were City Attorney Julie Livingston, City Manager Pam Conner and City Clerk Kelly Axt.

Staff in attendance: Lane Cadwell (Zoom), Phyllis Calloway, Dwayne Eberhart (Zoom), Tina Garver (Zoom), Travis Landrum (Zoom), Tamara Newkirt, Travis Sims (Zoom) and Henry Smith (Zoom).

**Present** 5 - Mayor Pro Tem - Ward 1 Henry Lust, Council Member - Ward 2 Doris Dawkins, Council Member - Ward 3 Dwayne Green, Council Member - At Large Post 1 Dwight McMutry, and Council Member - At Large Post 2 Patricia Wisdom

**Absent** 1 - Mayor Al Thurman

### Mayor's Comments

Mayor Thurman was absent.

### Work Session Matters

[RES0 25-044](#) Intergovernmental Notice. 3450 Hopkins Court. Cobb County SLUP 11-2025: Request to park 7 vehicles at house.

Attachments: [Zoning Notification Powder Springs LUP-11 2025 04 Redacted](#)  
[Vicinity Map](#)

Tina Garver, Community Development Director, discussed the 24 month agreement from Cobb County from the property owner to store seven cars on the 3450 Hopkins Court property. Mrs. Garver added that the Staffs recommendation it to have the cars parked on a hardened surface and no commercial vehicles. This is a Cobb County boundary notification matter.

[RES0 25-045](#) A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A CHANGE ORDER TO THE AGREEMENT WITH GOODWIN MILLS AND CAWOOD TO UPDATE THE CITY'S STORMWATER GEOGRAPHIC INFORMATION SYSTEM DATABASE FOR A NET INCREASE IN THE AMOUNT OF \$4198; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [RESOLUTION 2025 - 045 Stormwater GIS Update](#)  
[PSprings GIS Change Order 3.10.25 Redacted](#)

Tina Garver, Community Development Director, discussed the resolution to update the storm water mapping and the consolidation of the new data with the existing data.

[RES0 25-046](#) A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH SERIOUS TREES SERVICE FOR AN AMOUNT OF \$6,500 TO TRIM TREES LOCATED IN THE PUBLIC RIGHT OF WAY ON RED OAK DRIVE AND DOGWOOD DRIVE; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [RESOLUTION 2025 - 046 Serious Tree trimming](#)  
[Tree Trimming Redacted](#)

Dwayne Eberhart, Public Works Director, discussed the annual tree trimming project and the receiving of two bids for the project. Mr. Eberhart also presented his recommendation to the elected body.

[RES0 25-047](#) A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH CROY ENGINEERING FOR AN AMOUNT OF \$45,690 TO COMPLETE TRAFFIC ENGINEERING STUDY AND RECOMMENDATIONS FOR APPROPRIATE TRANSPORTATION IMPROVEMENTS ON BROWNSVILLE ROAD BETWEEN US 278 AND HIRAM LITHIA SPRINGS ROAD TO MANAGE TRAFFIC MOVEMENTS WITHIN THE CORRIDOR AND BETWEEN THE VARIOUS PARCELS ALONG THE CORRIDOR; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [RESOLUTION 2025 - 047 BROWNSVILLE CONNECTIVITY](#)

[Brownsville Road Concept \(2025-03-11\)](#)

[Brownsville Road Connectivity Study Proposal Redacted](#)

[Croy Contract](#)

Pam Conner, City Manager, discussed the recommendation to allow Croy Engineering to conduct a traffic study and to prepare an engineering concept for traffic control on Brownsville Road.

[RES0 25-048](#) A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AGREEMENTS OR DOCUMENTS REQUIRED TO PURCHASE AND INSTALL FURNITURE, FIXTURES AND EQUIPMENT AT THE NEW MUNICIPAL COMPLEX FOR AN AMOUNT OF \$614,082.16; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [RESOLUTION 2025 - 048 Municipal Complex furniture](#)

[CWC PRICING City of Powder Springs 3-7-25](#)

[CWC RFP City of Powder Springs 3-7-25](#)

Pam Conner, City Manager, discussed receiving 9 bids from the Request for Proposal (RFP), the architect is currently reviewing the bids for specifications, and expect a recommendation at the Monday March 17th Council Agenda.

[RES0 25-049](#) A RESOLUTION APPROVING AMENDMENTS TO THE PERSONNEL MANUAL TO INCLUDE A POLICY RELATING TO SALARY SPREAD BETWEEN SUPERVISOR AND SUBORDINATE; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

Attachments: [RESOLUTION 2025 - 049 Personnel Manual re Salaries](#)

[Compensation Policy for Supervisors and Managers with Subordinates 2025](#)

Henry Smith, Human Resources Deputy Director, discussed the amendment to allow managers with subordinates due to promotions to make at least \$1000 than their subordinates.

[RES0 25-050](#) A RESOLUTION APPROVING AND AUTHORIZING AND APPROVING THE MAYOR TO EXECUTE AN AGREEMENT FOR THE PURCHASE OF A SANITATION TRUCK FOR AN AMOUNT OF \$385,660 UNDER A SOURCEWELL CONTRACT DISTRIBUTOR; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [RESOLUTION 2025 - 050 Sanitation Truck](#)

[12-2-24 City of Powder Springs 28CY DP-Python + 2025 Kenworth L770 Redacted](#)

Pam Conner, City Manager, discussed the purchase of the second side loader sanitation truck using the Sourcewell Funding.

[RES0 25-051](#) A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE DOCUMENTS REQUIRED FOR CERTAIN AUDIO VISUAL AND TECHNOLOGY MAINTENANCE AND TRAINING AT THE NEW MUNICIPAL COMPLEX; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [RESOLUTION 2025 - 051 AV Mtce Training](#)

Kelly Axt, Administrative Service Director, discussed the quarterly training and maintenance of the technology equipment to be placed in the new municipal complex building to avoid service interruptions.

[RES0 25-052](#) A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH NEWGEN STRATEGIES & SOLUTIONS, LLC FOR PROFESSIONAL SERVICES IN THE AMOUNT OF \$58,090 TO EVALUATE SOLID WASTE OPERATIONS AND RATE ADJUSTMENT SCENARIOS; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

Attachments: [RESOLUTION 2025 - 052 Solid Waste Study](#)  
[Powder Springs SW Ops and Revenue Study 3.10 \(002\) Redacted](#)  
[NewGen Contract](#)

Pam Conner, City Manager, discussed the recommendation for rate increases in sanitation from \$29 a month to \$34 effective July 1, 2025 based off the sanitation rate study with a new study to evaluate sanitation cost/fees.

[RES0 25-053](#) A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AGREEMENTS OR DOCUMENTS REQUIRED TO MANUFACTURE AND INSTALL INTERIOR SIGNAGE AT THE NEW MUNICIPAL COMPLEX FOR AN AMOUNT OF \$17,721.36 AND REPLACE CEILING TILES AND GRID IN THE EXISTING COURTROOM FOR \$40,965 AND COMMUNITY ROOM FOR 48,631; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [RESOLUTION 2025 - 053 Municipal Complex signage and ceiling tiles](#)

Pam Conner, City Manager, discussed that the internal signage for specific spaces wasn't budgeted and expect a cost over \$29,000.

[RPT 25-017](#) Report - Update on City Hall - change orders on ceiling tiles

Pam Conner, City Manager, discussed that the existing Court Room and the new Community Room ceiling tiles need replacing with a cost of \$50,000.

[RPT 25-018](#) Report - Update on Economic Development contract - substitute remaining parties

Pam Conner, City Manager, discussed the authorization to allow Michael Hughes' company H5Consulting to take over the existing contract with BH3.

[RPT 25-019](#)

Report - Music at Bookfest

Pam Conner, City Manager, discussed the week long event to allow the Bookworm business owner to present a music and a coinciding movie on the Friday of that week.

[ORD 25-004](#)

AN ORDINANCE TO AMEND THE UNIFIED DEVELOPMENT CODE RELATING TO EXTERIOR ART EXHIBITS; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

1st Reading - 2/17/25      2nd Reading - 3/3/25 (Tabled)  
2nd Reading - 3/17/25

**Attachments:** [Ordinance 25-004](#)

[Exhibits](#)

Tina Garver, Community Development Director, discussed the text amendments to state and clarify the maximum slope requirements for storm water, how storms are designed in the 25 and 100 year storm events, and adopting certain pipe material standards; and requiring business licenses for multi-family including single family in addition to apartment complexes and for rent properties.

Pam Conner, City Manager, recommends that the ordinance be split out until after the Legislation has addressed the multi-family proposal.

[ORD 25-005](#)

Ordinance - retirement plan amendments  
1st Reading 3/17/25      2nd reading 4/7/25

**Attachments:** [Powder Springs Addendum 2 27 2025.pdf](#)

[Powder Springs Adoption Agreement 2 27 2025.pdf](#)

[Powder Springs Cover Letter 2 27 2025.pdf](#)

Pam Conner, City Manger, discussed the implementation to allow Georgia Municipal Association to prepare the benefit calculations to include sick leave.

[PZ 24-011](#)

Motion to withdraw without prejudice, appeal of design review under PZ-24-011 at 3911 Dillard Street for the dog sculpture on display. Public art request PZ 25-002 was approved 3/3/2025, which supersedes the appeal previously filed under PZ24-011.

Attachments: [Appeal Application Redacted](#)  
[Dog Location](#)  
[Artistic Dog Installation.](#)  
[Plan Comment Letter 24PDR-ADR00006 \(24-02-19\)](#)  
[Signed PZ 24-011](#)

Tina Garver, Community Development Director, discussed the recommended Council action to close out the appeal because the Council has approved the art application after an adoption of code.

### **Executive Session was called for the purpose of Litigation Matters**

A motion was made by Council Member - Ward 2 Dawkins, seconded by Council Member - At Large Post 1 McMutry, that this Executive Session be called for the purpose of Litigation be approved. The motion carried by the following vote:

**Yes:** 5 - Henry Lust, Doris Dawkins, Dwayne Green, Dwight McMutry, and Patricia Wisdom

**Absent:** 1 - Al Thurman

### **Executive Session was concluded from the purpose of Litigation Matters**

A motion was made by Council Member - Ward 2 Dawkins, seconded by Council Member - At Large Post McMutry, that this Executive Session conclude from the purpose of Litigation be approved. The motion carried by the following vote:

**Yes:** 5 - Henry Lust, Doris Dawkins, Dwayne Green, Dwight McMutry, and Patricia Wisdom

**Absent:** 1 - Al Thurman

### **City Manager and Council Reports**

Council Member Dawkins welcomed everyone that joined the meeting.

Council Member Green made no comments.

Council Member McMutry shared that he attended the American Legion breakfast this past Saturday; and reminded everyone of the City events.

Council Member Wisdom shared her report on the Keep Powder Springs Beautiful meeting.

Mayor Pro Tem Lust thanked everyone for joining the meeting; shared that he will be a speaker at Tapp Elementary School tomorrow; and that he will be attending the State of Schools in South Cobb tomorrow evening.

City Manager Pam Conner shared a report on the quiet zone and conversations with Norfolk Southern.

## **Recess to Next Scheduled City Council Meeting**

**A motion was made by Council Member - Ward 2 Dawkins, seconded by Council Member - Ward 3 Green, that this Recess to Monday March 17, 2025 at 6:30pm be approved. The motion carried by the following vote:**

**Yes:** 5 - Henry Lust, Doris Dawkins, Dwayne Green, Dwight McMutry, and Patricia Wisdom

**Absent:** 1 - Al Thurman