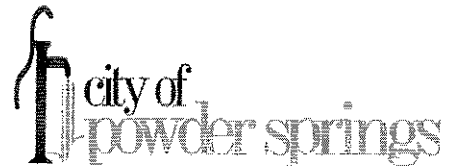


# City of Powder Springs Permit Application

## Temporary Recreation Events



### CONTACT INFORMATION:

STIKKI ROLLERS

Name of Organization

4815 Cabrini Ct. Powder Springs, GA.  
Address 30127

Website

Melanie Garland

Designated Contact

Phone

Email

### EVENT INFORMATION

STIKKI ROLL SK

Event Name

March 30, 2024

Event Date

7:00AM - 10:00AM (race at 8:00AM)

Event Time (include any set-up/clean-up time)

no more than 100 participants

Approx. number of participants

### EVENT TYPE

Race (Run/Walk): 5k / 10k (circle one)

Bicycle

Festival

Other

Rollers SK race (roller skaters  
in-line skaters  
skate boarders  
strollers)

Description of Event (include any special requests) Rollers SK race to start at Linear Park on Silver Comet Trail, participants will race to a 1.5 mile marker provided by STIKKI ROLLERS, participants will turn back to finish at Skate park (Linear Park)  
Staff may require additional information before issuance of permit. Award ceremony to follow.

Requested location of Event: Silver Comet Trail, start and finish at Silver Comet Linear Park

Please attach a map showing the area your event would use. Include any Race routes not certified by Powder Springs. See a listing of these on the back of this form. Skate Park, 1301 Richard D. Sailors Pkwy, Powder Springs, GA 30127

THIS PORTION TO BE COMPLETED BY STAFF

### APPROVAL SIGNATURES

Police Chief

Public Works Director

PRCA Director

City Clerk

Resolution # and Date:

Number of Officers Required:

SAVE Affidavit Received

Fees Waiver Approval

Please return this completed application to the Parks, Recreation and Cultural Affairs Department at  
4484 Marietta St. Powder Springs, GA 30127

# Temporary Recreation Events Policy

1. All events applications must be submitted sixty(60) days prior to the event. Applications may be submitted to the Parks, Recreation and Cultural Affairs Department at 4484 Marietta St. Powder Springs, GA 30127.
2. There is a \$55.00 Event Permitting Fee to be paid upon application submittal.
3. There is a \$35.00 per off-duty officer/per hour charge for events(2 hr minimum) requiring road closures or traffic control. The need for and number of Officers will be determined by the Police Chief.
4. All event applications and street closures must be approved by City Council.
5. Upon approval, Applicant must make arrangements for officers and payment with each officer. (Parks Director will assist with confirming officers)
6. The Event Applicant is responsible for:
  - Set up and Clean up of the event including trash pick up in all event areas.
  - Portable toilet rentals.
  - All event organization, supplies, registration, management, timing, and staging
  - Acquiring permits with County Health department for **ANY** food vendors participating in the event. Visit: [cobbanddouglasspublichealth.com](http://cobbanddouglasspublichealth.com) for more information.

## Certified Race Routes

Lucille Trail (5k)

Wildhorse Trail (5k)

Downtown/Silver Comet (5k/10k)

## Release

Organizer agrees to abide by the above policy. City of Powder Springs is not responsible for any damages or loss. Organizer hereby indemnifies and agrees to hold harmless the event officers, committee members, staff and agents, the City of Powder Springs, Cobb County, and the State of Georgia, against all claims, liabilities, damages and expenses (including the expense of litigation and attorney's fees) asserted against or incurred by them arising in whole or in part out of Organizer's activities hereunder. Organizer agrees that City of Powder Springs may rescind this agreement and revoke immediately all of the rights of the Organizer, his/her agents or his/her employees to exhibit space at the event for violation of the policy or any ordinance of the City of Powder Springs or any law of the State of Georgia. Organizer represents that all information provided in the application is true and correct. By signing below, Organizer represents that he/she has read and understood all policies.

Signature



Date

10/02/2023

## Re: Request to Host A Rollers 5K on the Silver Comet Trail

From: Melanie Garland ( [REDACTED] )

To: [REDACTED]

Date: Monday, October 2, 2023 at 11:11 AM EDT

Thank you. Will do.

Melanie Garland  
STIKKI Rollers  
[REDACTED]

On Monday, October 2, 2023 at 09:06:42 AM EDT, Purcell, John < [REDACTED] > wrote:

You can use the trail but that parking lot is property of City of Powder Springs. You will need to get permission from them to use the parking lot.

John Purcell  
Recreation Program Coordinator  
[REDACTED]



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**From:** Melanie Garland < [REDACTED] >  
**Sent:** Friday, September 29, 2023 2:13 PM  
**To:** Purcell, John < [REDACTED] >  
**Subject:** Request to Host A Rollers 5K on the Silver Comet Trail

Hello Mr. Purcell,

Thank you for getting back to me today. I am Melanie Garland, a resident in Powder Springs and a founder of STIKKI Rollers, a community roller skating team. We are requesting permission to host a rollers 5K called STIKKI ROLL inviting all rollers--roller skaters, skate boarders, strollers, in-line skaters, etc. on the Silver Comet Trail, starting and finishing the 5K at Silver Comet Linear Park (Silver Comet Trail Skate Park) located at 1301 Richard D. Sailors Pkwy, Powder Springs, GA. 30127, on March 30, 2024, 8:00 AM-10:00 AM. We project no more than 100 rollers. This will be the 1st annual STIKKI ROLL 5K if permitted.

Thank you,

Melanie Garland  
STIKKI Rollers  
[REDACTED]

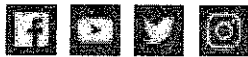
**RE: Request to Host A Rollers 5K on the Silver Comet Trail**

From: Michele Coursey (mcoursey@cityofpowdersprings.org)

To: [REDACTED]

Date: Monday, October 2, 2023 at 11:26 AM EDT

Thanks Melanie – Please fill out the attached application to proceed.



**Michele Coursey**  
Event Coordinator  
PO Box 46  
Powder Springs, GA 30127  
o:770-943-1666 ext. 334

cityofpowdersprings.org

**From:** Melanie Garland <[REDACTED]>  
**Sent:** Monday, October 2, 2023 11:20 AM  
**To:** Michele Coursey <mcoursey@cityofpowdersprings.org>  
**Subject:** Fw: Request to Host A Rollers 5K on the Silver Comet Trail

**CAUTION: This email originated from outside the City of Powder Springs network. Maintain caution when opening external links/attachments**

Hello Ms. Michelle,

Per our conversation about using Silver Comet Linear Park (Silver Comet Trail Skate Park) to host a roller skaters (and other types of rollers) 5K on March 30, 2024, 8:00 AM- 10:00 AM, please read the emails below. I received permission from Cobb County to use the trail (email below). I need the City of Powder Springs' permission to use the park and parking lot where we will host the event.

Thank you,

Melanie Garland

STIKKI Rollers  
[REDACTED]