



City of Powder Springs

City of Powder Springs
4426 Marietta Street
Powder Springs, GA 30127

Meeting Minutes - Final Council Work Session

Wednesday, November 2, 2022

5:00 PM

Ford Center Reception Hall
4181 Atlanta Street, Building 2
Powder Springs, GA 30127

Location Information:

Onsite: Ford Center Reception Hall, 4181 Atlanta St., Powder Springs, GA 30127

Join Zoom Meeting - <https://us06web.zoom.us/j/82292470744>

Meeting ID: 822 9247 0744 Dial: 1-929-205-6099

Call to Order

The Mayor called the meeting to order at 5:00 pm. All council members were present. Also present were City Attorney Julie Livingston, City Manager Pam Conner and City Clerk Kelly Axt.

Meeting Facilitated by the Finance Director, Travis Sims.

Staff in attendance: Bill Tanks, Eric Meyer, Lane Cadwell, Travis Landrum, Dwayne Eberhart, Tamara Newkirt, Marsellas Williams, Shaun Myers, Rick Gravitt and Tina Garver.

Present 6 - Mayor Al Thurman, Mayor Pro Tem - Ward 1 Henry Lust, Council Member - Ward 2 Doris Dawkins, Council Member - Ward 3 Dwayne Green, Council Member - At Large Post 1 Patrick Bordelon, and Council Member - At Large Post 2 Patricia Wisdom

Mayor's Comments

Mayor Thurman shared that he was an invited guest of the Mayor of Smyrna to attend the NAACP Gala on Saturday evening along with Council Member Dawkins.

Work Session Matters

[RPT 22-117](#) Report - School Board update

Travis Sims, Finance Director, stated that Tre' Hutchins will give a report Monday from the Cobb County School Board.

No discussion was held.

[RPT 22-118](#) Report- recruiter

Pam Conner, City Manager, discussed having a recruiter on retainer to focus on searching for local government employees.

Mayor and Council asked why is it difficult to fill these positions and if a candidate is recruited from out of state would the City absorb their travel expenses. Mrs. Conner answered that the labor pool has shrunken across the country; and typically the City does not search outside of Georgia.

[MOT 22-017](#)

Noise Ordinance - Late Night Foundation Pours Selig Enterprises, Heartwood - 4493 Brownsville Rd

Tina Garver, Community Development Director, discussed the foundation pours that are required because of concrete shortages, timing and better done at late hours.

Mayor and Council asked what was the nature of the complaints and what specifically the developer is requesting. Mrs. Garver answered the complaints are mainly asking if the work was allowable and about the noise; and that the developer is asking for late night foundation pours.

[RPT 22-120](#)

Economic Development Report for Council

Attachments: [ED Report - Work Session Nov.2](#)

[post_engagement_rate_12_2022-01-01_to_2022-10-31_created_on_2022103](#)

[1T1720Z](#)

[post_engagement_rate_12_2022-09-01_to_2022-09-30_created_on_2022103](#)

[1T1718Z](#)

[post_engagement_rate_12_2022-10-01_to_2022-10-31_created_on_2022103](#)

[1T1709Z](#)

Marsellas Williams, Economic Development Director, reported on business retention programs, social media marketing, filming in Powder Springs, Developer's Day, annexation of industrial prospects, and art panels in the downtown area.

No discussion was held.

[RPT 22-121](#)

Report - 2023 Event Calendar

Attachments: [2023 Event Calendar](#)

Travis Landrum, Parks and Recreation Director, discussed the proposed City event calendar for 2023 and proposed fee schedule for the Powder Springs Park.

Mayor asked how are the events measured in terms of success; are there opportunities to rent out the downtown park to absorb some of the costs of these events; and have the contracts been reviewed to provide opportunities for profit sharing. Mr. Landrum replied that the feedback has come through the community during the events and some via mail in terms of success; Public Services, Equity and Inclusion Agency Executive Director Bill Tanks added that setting a base schedule creates a template and availabilities for potential promoters to bring events to the City; and Mr. Tanks stated that current contracts have positive revenue back to the City.

[RES0 22-176](#) A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH WAYNE WRIGHT TO PERFORM CERTAIN PROFESSIONAL SERVICES RELATED TO DEVELOPING A YOUTH COUNCIL, DEVELOPING A BEAUTIFICATION GRANT PROGRAM, DEVELOPING EQUITY PROVISIONS TO INCLUDE IN THE CITY'S PROCURMENT PROGRAM, ASSESSING THE CODE ENFORCEMENT PROCESS, ASSESSING THE DEVELOPMENT PROCESS AND IDENTIFYING APPROPRIATE MEASURES TO PARTNER WITH HABITAT FOR HUMANITY AND THE STATE DEPARTMENT OF COMMUNITY AFFAIRS PROGRAMS FOR WORKFORCE AND AFFORDABLE HOUSING; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [RESOLUTION 2022 - 176 Special Projects Assistance](#)

Pam Conner, City Manager, discussed her recommendation to have Wayne Wright assist in the setting up of certain projects and later have staff in place to implement those projects.

Council asked if the contract will be separate from his current contract; and where would the money come from to pay for his services. Mrs. Conner replied that yes it would be a separate contract to not mix funding sources; and the money is already in the budget that isn't being used.

[RPT 22-123](#) Report- School update and student leadership

Attachments: [McEachern is STEM CERTIFIED!!!! Fwd STEM certification walk tomorrow at McEachern](#)
[2022 City of Powder S Sponsorship letter](#)

Pam Conner, City Manager, reported on a proclamation in recognizing McEachern High School on their certified STEM Program. Mrs. Conner also is recommending having a booth to participate in the Cobb County leadership program with students.

Council asked if there is a cost associated with the booth; how long is the program; and are the students selected. Mrs. Conner replied that the cost is \$3,000; the training is in January, February and March with a celebration in May; and that students have to sign up, go through a selection process and awards will be given out. Mayor and Council endorsed the program and the cost of the booth at \$3,000.

[RES0 22-166](#) A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH LOWE ENGINEERS, LLC IN THE AMOUNT OF \$300,000 TO PERFORM AN INVENTORY AND ASSESSMENT OF THE STORMWATER SYSTEM, UPDATE THE CITY'S GIS SYSTEM, AND PROVIDE A CAPITAL PLAN FOR STORMWATER;

PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

Attachments: [RESOLUTION 2022 - 166 Stormwater Assessment award with ARPA.doc](#)

Tina Garver, Community Development Director, discussed the assessment and updating of the system wide storm water inventory.

Wayne Wright, ARPA Program Manager, stated that seven proposals were received, four of the top ranked proposals were interviewed and Lowe was ranked as the highest ranked firm.

Mayor and Council asked what is the time table for completion; how often should this be done; and is this the public storm water system. Mr. Wright replied that Lowe stated that they would need 7 months; City Manager Pam Conner added that inspections should be done every 5 years; Mr. Wright answered that the contract is to look at all of the storm water both public and private.

[RES0 22-167](#) A RESOLUTION APPROVING THE MEETING DATE SCHEDULE FOR THE MAYOR AND COUNCIL OF THE CITY OF POWDER SPRINGS FOR CALENDAR YEAR 2023; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [2023 Proposed Council Calendar](#)
[RESOLUTION 2022 - 167 Mayor and Council Meeting Schedule 2023](#)

Kelly Axt, City Clerk, stated that proposed meeting schedule for City Council meetings and associated work sessions for calendar 2023.

No discussion was held.

[RES0 22-168](#) A RESOLUTION APPROVING AND RATIFYING THE INSTALLATION AND MONITORING OF A FIRE CELL UNIT AT THE MUNICIPAL COURT BUILDING FOR A COST OF \$762; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [RESOLUTION 2022 - 168 Fire Cell Unit](#)
[Powder Springs Fire Cell Unit Install_10_6_2022.pdf](#)
[Powder Springs Fire Cell Unit Install_10_6_2022 \(002\).pdf](#)

Kelly Axt, City Clerk, discussed the one year contract of the monitoring of the fire alarm systems within the old municipal court building. Mrs. Axt added that they will be a long term solution the closer to the completion of the new municipal complex.

No discussion was held.

[RES0 22-169](#) A RESOLUTION APPROVING AND RATIFYING THE PURCHASE OF GUARDIAN TRACKING SOFTWARE FOR USE BY THE CITY OF POWDER

SPRINGS POLICE DEPARTMENT AS A PERFORMANCE MANAGEMENT TOOL IN THE AMOUNT OF \$6,840; AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR SAID PURCHASE; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [RESOLUTION 2022 - 169 Guardian Tracking software](#)
[2022 10 24 Powder Springs Police Dept Client Agreement 10_18_2022 \(1\)\(1\)](#)

Lane Cadwell, Chief of Police, discussed the usage of the performance tracking software to simply records, generate reports and forms online, and can be used citywide.

Pam Conner, City Manager, added that this software is eligible for reimbursement for safety grants.

Council asked will there usage controls. Mrs. Conner replied that there will be guidelines to follow.

[RES0 22-170](#) APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH CIVIC FORWARD STRATEGIES FOR CERTAIN LOBBYING SERVICES IN THE AMOUNT OF \$12,000; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [Civic Forward Strategies Proposal for Governmental Relations and Lobbying Services City of Powder Springs 2022 v3](#)
[RESOLUTION 2022 - 170 Curb cuts 278](#)

Pam Conner, City Manager, discussed having a lead firm (Tom Gehl) and subcontractor (Peachtree Government Solutions) use their lobbying efforts with GDOT on getting curb cuts on US 278. This arrangement was developed as a solution by the primary and sub contractors.

No discussion was held.

[RES0 22-171](#) A RESOLUTION APPROVING AND AUTHORIZING AND APPROVING THE MAYOR TO EXECUTE AN AGREEMENT FOR THE PURCHASE OF A SANITATION TRUCK FOR AN AMOUNT OF \$340,235 UNDER A SOURCEWELL CONTRACT DISTRIBUTOR; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [Sourcewell-Sanitation Truck 15](#)
[RESOLUTION 2022 - 171 Sanitation truck](#)

Dwayne Eberhart, Public Works Director, discussed the purchasing of a 28 cubic feet side loader sanitation truck.

Council asked will this replace another truck; how is this truck better; and will there

be guidelines for citizens when placing their containers at the curb. Mr. Eberhart replied that this will be an additional truck; this truck is a one man vehicle; there will be education flyers to discuss parking and cart placement. City Manager Pam Conner added that given the staffing issues this will allow for long term solutions to deal with smaller staff.

[RES0 22-172](#) A RESOLUTION ACCEPTING THE PROPOSAL OF S.H. CREEL CONTRACTING FOR THE REPAIR OF CERTAIN SIDEWALKS, CURBS AND ASPHALT FOR THE SUM OF \$42,910.00; AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR SUCH SERVICES; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [Infrastructure Repair Macedonia Dr.00](#)
[RESOLUTION 2022 - 172 Macedonia sidewalk and road repair](#)

Dwayne Eberhart, Public Works Director, discussed the road and sidewalk repairs covered under this contract which includes the "dip" on Macedonia Road.

No discussion was held.

[RES0 22-173](#) A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH ARDITO CONSTRUCTION COMPANY, INC. FOR AN AMOUNT OF \$17,600 TO CONSTRUCT A RETAINING WALL AT THE RECYCLING DROP OFF CENTER AT THE CITY PUBLIC WORKS FACILITY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [RESOLUTION 2022 - 173 Retaining Wall](#)
[Retaining Wall bid tab](#)
[Retaining Wall recycling drop off](#)

Eric Meyer, Development and Infrastructure Agency Director, discussed the need for the retaining wall to facilitate easier drop offs at the City's recycling hub.

No discussion was held.

[RES0 22-174](#) A RESOLUTION APPOINTING EDRICK HARRIS AND ELIZABETH JONSSON TO THE DEVELOPMENT AUTHORITY OF POWDER SPRINGS; APPOINTING CHARLIE ROSS TO THE DOWNTOWN DEVELOPMENT AUTHORITY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [RESOLUTION 2022 - 174 Board and Commission appointments](#)

Marsellas Williams, Economic Development Director, discussed the appointments of Edrick Harris and Elizabeth Jonsson to DAPS and Charlie Ross to DDA. Mr. Williams further stated that all boards and commissions are full except for 1 vacancy

on the Arts Commission.

No discussion was held.

[RES0 22-175](#) A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A DEDUCTIVE CHANGE ORDER TO THE AGREEMENT WITH S.H. CREEL CONTRACTING IN THE AMOUNT OF \$16,850.37; AUTHORIZE THE MAYOR AND PUBLIC WORKS DIRECTOR TO EXECUTE ALL DOCUMENTS NEEDED TO CLOSE OUT THE PHASE I RECREATIONAL IMPROVEMENTS PROJECT; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Attachments: [CO 1 Final - Letter to S.H Creel - City](#)
[RESOLUTION 2022 - 175 Deductive Change Order PS Park](#)

[ORD 22-019](#) Ordinance - elected official salary

1st Reading - 11/07/22 2nd Reading - 12/5/22

Pam Conner, City Manager, discussed the request by Council for a salary adjustment by \$3,000 each for the year 2024. Mrs. Conner added that the Mayor would go from \$15,000 to \$18,000 and Council from \$12,000 to \$15,000.

Council asked if the Mayor's salary be adjusted to \$20,000.

[PZ 22--031](#) Special Use. To consider a Special Use for a Front Yard Fence that exceeds the height of 3 feet. The property is located at 3455 Old Lost Mountain Road, within land lot 754 of the 19th District, 2nd Section, and Cobb County, Georgia. PIN: 19075400500.

Attachments: [PZ 22 - 031. DRAFT MOTION 11072022](#)
[Special Use Application](#)
[Variance Application](#)
[Exhibits. PZ 22 031](#)

Shaun Myers, Planning and Zoning Manager, introduced the special use application requesting a front yard fence and gate across the driveway.

Staff and Planning and Zoning Commission recommended approval of application with conditions.

Sheila Lee, special use applicant, stated she received the recommendations in regards to the installation of the fence and shared her concerns with the style of gate.

Mayor and Council asked if the fence is a privacy fence; asked the applicant if she will provide the fire marshal special access; are there any other stipulations; and were there any citations involved. Mr. Myers replied that it is not a privacy fence but a split rail fence; Ms. Lee answered that she would provide special access; Mr. Myers stated that the posts were the main stipulations, however maximum height, the setbacks for the gate and color were also in the stipulations; Ms. Lee stated that there were no citations involved.

Tina Garver, Community Development Director, added that the County has properties surrounding the applicants and does allow for front yard fences.

Dinner Recess at 6:35 PM

A motion was made by Council Member - Ward 2 Dawkins, seconded by Council Member - At Large Post 2 Wisdom, that this Dinner Recess be approved. The motion carried by the following vote:

Yes: 5 - Henry Lust, Doris Dawkins, Dwayne Green, Patrick Bordelon, and Patricia Wisdom

Dinner Concluded at 7:35 PM

A motion was made by Council Member - Ward 3 Green, seconded by Council Member - At Large Post 2 Wisdom, that this Dinner Conclusion be approved. The motion carried by the following vote:

Yes: 5 - Henry Lust, Doris Dawkins, Dwayne Green, Patrick Bordelon, and Patricia Wisdom

Executive Session was called for the purpose of Litigation

A motion was made by Mayor Pro Tem - Ward 1 Lust, seconded by Council Member - At Large Post 1 Bordelon, that this Executive Session for the purpose of Litigation be approved. The motion carried by the following vote:

Yes: 5 - Henry Lust, Doris Dawkins, Dwayne Green, Patrick Bordelon, and Patricia Wisdom

Executive Session recessed for the purpose of Litigation

A motion was made by Council Member - Ward 2 Dawkins, seconded by Council Member - At Large Post 2 Wisdom, that this Executive Session recess from the purpose of Litigation be approved. The motion carried by the following vote:

Yes: 5 - Henry Lust, Doris Dawkins, Dwayne Green, Patrick Bordelon, and Patricia Wisdom

City Manager and Council Reports

Pam Conner, City Manager, reminded everyone of the first wellness day is this Friday and that next Friday is Veterans Day on November 11th and that there will be an event and city facilities will be closed as well.

Council Member Wisdom made no reports this evening, but may have a report

Monday on homelessness.

Council Member Green made no reports.

Council Member Bordelon made no reports.

Council Member Lust stated he will be attending a session tomorrow at GMA with the Children Youth Advisory Council and a literacy roundtable hosted by Georgia City Solutions and GMA.

Council Member Dawkins made no reports.

Recess to Next Scheduled City Council Meeting

A motion was made by Mayor Pro Tem - Ward 1 Lust, seconded by Council Member - Ward 2 Dawkins, that this Recess to November 7, 2022 at 6:30PM be approved. The motion carried by the following vote:

Yes: 5 - Henry Lust, Doris Dawkins, Dwayne Green, Patrick Bordelon, and Patricia Wisdom