



A Village Called Home Inc.

Child Caring Institution Special Use Application
5780 Warren Farm Road, Powder Springs, Georgia 30127

Purpose. This document is a full detailed response packet for A Village Called Home Inc. It is organized to answer every numbered line item 1 through 27 under Ordinance 2025-016. No numbered item is intentionally omitted. Where a provision is not applicable to the property or to the proposed operation, the response states that it is not applicable and explains the reason. All care plans, operational plans, parking plan, education plan, intake policy, disciplinary policy, discharge policy, outdoor use plan, safety monitoring plan, and life safety summary are included as attachments and appendices within this one document.

Core operating basis. The current response is based on approval for twelve (12) children. The proposed resident age range is children ages 7-14, subject to State placement approval, DFCS recommendations, licensing approval, and each child individualized care plan. The facility will operate Monday through Sunday, 24 hours per day. Staffing will be three (3) company-approved, background-screened staff members per shift. Shifts will be 8:00 AM-4:00 PM, 4:00 PM-12:00 AM, and 12:00 AM-8:00 AM.

Important clarification regarding visitors. There will be no routine visitors permitted at the facility. References in this packet to contractors, DFCS representatives, state licensing representatives, inspectors, counselors, emergency personnel, maintenance professionals, or other official personnel mean authorized professional access only for official business. Those individuals are not routine visitors and will use the circular driveway in their own personal or agency vehicles, not company vehicles.

Future occupancy clarification. The applicant understands that the City has stated the maximum for CCIs within the City is twelve (12) unless otherwise approved. If future approval for eighteen (18) children is ever granted, the staffing structure and supervision model have already been designed to be sufficient for expanded oversight because the organization will maintain three (3) staff per shift across all shifts, 24 hours per day, seven (7) days per week, subject to all City, State, fire, life safety, building, and licensing approvals.

Key commitments included in this packet:

- Twelve (12) children under the current requested approval.
- No routine visitors permitted at the facility.
- Three (3) background-screened and company-approved staff members per shift.
- Eight-hour shifts: 8:00 AM-4:00 PM, 4:00 PM-12:00 AM, and 12:00 AM-8:00 AM.
- 24-hour operation, Monday through Sunday.
- Emergency contact: Makaylah Stokes, 336-613-2805, available 24 hours per day by phone and responsible for responding to complaints, emergencies, and other issues.
- Food services will be contracted and delivered once daily by one (1) vehicle.
- Operational vehicles include one (1) family van, one (1) director vehicle when needed, and one (1) contracted food delivery vehicle once daily.
- Employee vehicles will park in designated garage/interior parking areas.
- Outdoor use will occur in the rear area only. No more than six (6) children will be outside in one setting. Outdoor times will be 4:30 PM-5:00 PM for six (6) children and 5:00 PM-5:30 PM for six (6) children. Children will be supervised by staff at all times.
- Safety systems include staff monitoring, video monitoring/surveillance, exit door monitoring, window alarms, and fire monitoring.

FULL LINE-ITEM RESPONSE - ORDINANCE 2025-016

1. Minimum lot size requirement

Ordinance provision / issue addressed: The facility must be located on a minimum 1.5-acre lot.

A Village Called Home Inc. response: The property at 5780 Warren Farm Road contains approximately 1.68 acres. This exceeds the minimum 1.5-acre lot requirement. The lot size supports the proposed residential care use, rear-area outdoor activities, interior parking/garage parking, controlled access, and separation from surrounding properties.

2. Sleeping space / indoor space / outdoor usable space / room breakdown appendix

Ordinance provision / issue addressed: The ordinance requires minimum sleeping space per child and appropriate indoor and outdoor usable space for play and exercise.

A Village Called Home Inc. response: The residence contains approximately 6,850 square feet, six bedrooms/rooms identified for operational use, and adequate indoor and outdoor areas for structured care, education support, supervision, staff operations, and recreation. The current application response is based on twelve (12) children. Room assignments and final bed placement will remain subject to State licensing, fire, building, life safety, and occupancy review. The room breakdown appendix is included directly below so the City can review measurements, square footage, and proposed capacity calculations.

ROOM BREAKDOWN

A Village Called Home Inc.

ROOM BREAKDOWN APPENDIX – Based on 70 sq. ft. per child calculation

Room	Dimensions (inches)	Dimensions (ft.)	Total sq. ft.	Capacity per 70 sq. ft./chi
Master (Room 1) + Bonus	183 x 208 + 110 x 128	15.25 x 17.33 + 9.17 x 10.67	362.2	5 children
Room 2	163 x 147	13.58 x 12.25	166.4	2 children
Room 3	147 x 137	12.25 x 11.42	139.9	1 child
Room 4	138 x 300	11.5 x 25	287.5	4 children
Room 5	186 x 191	15.5 x 15.92	246.8	3 children
Office / Staff (Room 6)	110 x 146	9.17 x 12.17	111.5	N/A – staff/office

The Office / Staff Room is not proposed as a child sleeping room. It is identified as administrative/staff support space.

The total room configuration demonstrates adequate space for the current twelve (12) child request, with final placement to be determined according to licensing, fire safety, room suitability, gender/age compatibility, supervision needs, and individualized care plans. The City ordinance reference of 70 square feet will be respected where applicable, and State/licensing requirements will control where required.

3. Use limited to principal structure

Ordinance provision / issue addressed: The ordinance limits the use to the principal structure and states no accessory structure may be used.

A Village Called Home Inc. response: A Village Called Home Inc. will use only the principal residential structure located at 5780 Warren Farm Road. No detached accessory structure will be used to house children, provide sleeping quarters, or operate the Child Caring Institution. Any accessory area, if present, will not be used for resident sleeping or childcare operations.

4. Current state license and compliance with local building and fire code

Ordinance provision / issue addressed: The facility must maintain a current state license and comply with applicable State regulations and local building/fire code requirements, including approved number and ages of children and required staff.

A Village Called Home Inc. response: A Village Called Home Inc. will maintain compliance with applicable Georgia State licensing requirements, fire marshal requirements, building code requirements, occupancy requirements, and life safety requirements. The current operational plan is based on twelve (12) children ages 7-14, three (3) staff per shift, and 24-hour supervision. Final operation will not proceed beyond what is authorized by the City, State licensing authority, fire/life safety officials, and any applicable building/occupancy review.

5. Number and ages of children / annual occupational tax certificate and license renewal documentation

Ordinance provision / issue addressed: The number and ages of children must be provided to the City licensing division as part of annual renewal, and proof of compliance/access for verification must be provided as needed.

A Village Called Home Inc. response: The applicant will provide required information regarding the number and ages of children served. The current response is based on twelve (12) children, generally ages 7-14, subject to placement authorizations and individualized care plans. A Village Called Home Inc. will maintain records needed for annual renewal, occupational tax certificate review, regulatory license review, and City verification. The applicant will cooperate with reasonable verification requests by the city licensing division.

6. Proof of school enrollment for each school-aged child

Not Applicable

Ordinance provision / issue addressed: The ordinance requires proof of school enrollment for each school-aged child. A Village Called Home Inc. response: A Village Called Home Inc. will maintain educational enrollment documentation for each school-aged child. Educational placement will be based on the individualized care plan set by the State, DFCS recommendations, educational records, school district assignment, and each child needs. Children approved for public school will attend designated schools assigned to the residential address. Children whose care plan requires online school will be supported onsite by a qualified individual. Powder Springs Elementary, Cooper Middle School, McEachern High School and for online Georgia Connections Academy K-12

7. Annual caregiver work permit from Chief of Police

Not applicable

8. Annual Special Use Approval renewal and inspection report

Ordinance provision / issue addressed: The Special Use Approval is valid for one year only, and renewal may require inspection reports from the fire marshal and building official certifying compliance with governing codes.

A Village Called Home Inc. response: A Village Called Home Inc. acknowledges that the Special Use Approval is subject to annual renewal. The organization will cooperate with required annual review, fire marshal inspection, building official review, operational compliance review, and licensing documentation requests. The organization will maintain records and calendars to support timely renewal submissions.

9. HOA documentation

Ordinance provision / issue addressed: If the facility is located in an HOA community, a compliance/authorization letter must be provided by the HOA.

A Village Called Home Inc. response: This property is not located within a Homeowners Association community. Therefore, an HOA authorization letter is not applicable. If the City requests documentation confirming the absence of an HOA, the applicant will provide available property or community documentation.

10. Detailed care plan, staffing, schooling, management contact, and operational plan

Ordinance provision / issue addressed:

The owner must provide a detailed care plan including number and ages of anticipated children, number and licensing/screening of staff, designated public schools, and a primary managing caregiver available by phone 24 hours per day. A Village Called Home Inc. response: A Village Called Home Inc. provides the following detailed care and staffing plan. The current approval request is based

on twelve (12) children ages 7-14. The facility will operate Monday through Sunday, 24 hours per day. Staffing will include three (3) background-screened and company-approved staff members per shift. Shifts will be 8:00 AM-4:00 PM, 4:00 PM-12:00 AM, and 12:00 AM-8:00 AM. Staff will provide awake supervision, daily structure, meal supervision, hygiene/grooming supervision, behavioral monitoring, educational support, recreation supervision, transportation coordination, incident documentation, and emergency response. Emergency Contact and managing representative: Makaylah Stokes, 336-613-2805, available 24 hours per day by phone and responsible for responding to complaints, emergencies, operational concerns, and other issues. Detailed care plans and policies are included as attachments within this packet.

Staffing details. Each shift will have three (3) approved staff. Staff will be background-screened, approved by the company, trained on supervision expectations, oriented to emergency procedures, and assigned responsibilities for resident accountability. If future approval for eighteen (18) children is ever granted, this staffing structure has already been designed to be sufficient to support expanded supervision needs, subject to all required approvals.

Education details. Schooling is based on each child individualized care plan set by the State and placement authority. Children who attend public school will attend designated schools assigned to the residential address. The organization will transport children to public school using approved transportation procedures. Children whose individualized care plan requires online school, virtual instruction, alternative education, or educational accommodations will be supported onsite by a qualified individual. Life Safety Plan reference. See Attached Life Safety Plan for additional emergency preparedness procedures, evacuation procedures, safety monitoring, first responder coordination, and operational safety protocols.

11. Notice to City of complaints or State violation findings

Ordinance provision / issue addressed: The owner shall notify the City within three business days of any complaint or finding of violation by the State.

A Village Called Home Inc. response: A Village Called Home Inc. will maintain an internal reporting process for complaints and substantiated State findings. The designated management representative will review complaints, document the concern, identify corrective action if needed, and notify the City within required timeframes when a reportable complaint or finding occurs.

12. Random inspections and six-month operational reporting

Not applicable

13. Separation from other facilities / package stores / halfway houses

Ordinance provision / issue addressed: No facility may locate within 1,000 feet from another facility or package stores or halfway houses.

A Village Called Home Inc. response: To the best of the applicant knowledge, the proposed location complies with applicable separation requirements. A Village Called Home Inc. is not proposing to locate within 1,000 feet of another prohibited facility category. If the City requires GIS verification or parcel-distance confirmation, the applicant will cooperate with providing or reviewing required documentation.

14. Appearance, screening, fencing, lighting, and privacy

Ordinance provision / issue addressed: The facility shall include fencing, screening, and lighting controls for privacy and aesthetics.

A Village Called Home Inc. response: The property will maintain its residential appearance and will continue to look and function like a residential home from the exterior. The property is gated and naturally buffered due to the approximate 1.68-acre lot size.

Outdoor recreational activities will occur in the rear area to reduce visibility and impact. No more than six (6) children will be outside in one setting. The outdoor times will be 4:30 PM-5:00 PM for six (6) children and 5:00 PM-5:30 PM for six (6) children. Children will be supervised by staff at all times while outdoors. Staff will monitor conduct, maintain safety, and reduce noise concerns.

15. Outdoor play area buffering, neighborhood compatibility, and noise ordinance compliance

Ordinance provision / issue addressed:

Outdoor play areas must be appropriately buffered from adjacent homes, and outdoor activities must comply with the City noise ordinance while minimizing impact to neighboring residential properties.

A Village Called Home Inc. response: A Village Called Home Inc. fully understands and respects the importance of preserving the quiet residential character of the surrounding neighborhood located at 5780 Warren Farm Road, Powder Springs, Georgia 30127.

The organization is committed to operating the residence in a manner that minimizes noise, visibility, traffic, disruption, and overall impact to surrounding homeowners while still providing a safe, structured, and supervised environment for children placed in care.

The property contains approximately 1.68 acres and is naturally buffered through spacing, lot depth, gated access, residential setbacks, existing vegetation, and the placement of recreational activities exclusively within the rear portion of the property. Outdoor activities will not occur in the front yard area, near the roadway, or near neighboring street-facing areas.

To further reduce neighborhood impact and maintain compliance with residential expectations, outdoor recreation and activity periods will be staggered, supervised, limited in duration, and controlled as follows:

- No more than six (6) children will be outdoors in one supervised group setting at any given time.
- Outdoor activity will occur only in the designated rear recreation area of the property.
- Outdoor recreation schedules will be limited to:
 - Group One: 4:30 PM – 5:00 PM
 - Group Two: 5:00 PM – 5:30 PM
- Children will not all be outdoors at the same time.
- Outdoor activities will not occur during overnight hours, late evening hours, or at times reasonably expected to disturb neighboring residents.
- There will be no outdoor assemblies, public gatherings, organized events, parties, cookouts open to the public, outdoor celebrations, or community functions conducted on the property.
- The residence will not operate as an event venue, recreational campus, or public activity center.
- No DJs, amplified speakers, microphones, outdoor sound systems, loud music, whistles, megaphones, or disruptive recreational equipment will be permitted outdoors.
- There will be no outdoor visitation traffic associated with the children residing at the facility.
- There will be no loitering, congregating near property lines, or unsupervised outdoor activity.

The outdoor activity structure is specifically designed to maintain a calm, therapeutic, residential atmosphere rather than a large-scale recreational environment. The purpose of outdoor time is structured supervision, emotional decompression, wellness, exercise, and healthy recreation within a controlled residential setting.

Children participating in outdoor activities will remain under direct supervision by company-approved staff members at all times. Assigned staff will actively monitor:

- Noise levels
- Voice volume
- Behavioral conduct
- Resident accountability
- Boundary compliance
- Safety procedures
- Respect toward neighboring properties
- Compliance with outdoor operational rules

Outdoor activities will primarily consist of:

- Walking
- Light exercise
- Structured games
- Supervised recreation
- Therapeutic outdoor decompression
- Staff-guided physical activity
- Quiet recreational interaction
- Wellness-focused activities

Activities involving excessive yelling, aggressive play, loud competitive sports, disruptive behavior, profanity, or conduct likely to create a nuisance to neighboring residents will not be permitted. The organization will maintain internal operational policies requiring staff to immediately redirect inappropriate noise levels or disruptive conduct if such behavior occurs. Continued disruptive behavior may result in restricted outdoor privileges or modification of the child's recreational schedule based upon the child's individualized behavioral support plan and supervision needs.

Additionally:

- Exterior lighting will remain residential in appearance and directed away from neighboring homes to avoid nuisance glare.
- Staff vehicles will remain parked in designated garage/interior parking areas to reduce visibility and preserve neighborhood appearance.
- The gated nature of the property helps reduce unauthorized access and limits unnecessary traffic flow.
- The facility maintains a strict no-routine-visitor policy.
- Any authorized professional access will occur only for official business purposes and not for social visitation.

The organization recognizes the concerns sometimes raised regarding traffic, noise, and neighborhood compatibility and has intentionally designed the operational structure to reduce those concerns to the greatest extent possible while still providing appropriate residential care services for children in need of placement stability, supervision, emotional support, and structured care.

A Village Called Home Inc. remains committed to complying with all applicable City noise ordinances, nuisance regulations, residential operational requirements, and reasonable neighborhood compatibility expectations.

16. Supervision of resident children at all times

Ordinance provision / issue addressed: The owner must employ and maintain supervision of resident children at all times. A Village Called Home Inc. response: A Village Called Home Inc. will maintain supervision of resident children at all times. The facility will have three (3) background-screened and company-approved staff members per shift, 24 hours per day, Monday through Sunday. Safety and supervision systems include staff monitoring, video monitoring/surveillance, surveillance/monitoring on exit doors, window alarms, fire monitoring, resident accountability checks, overnight supervision checks, controlled access, incident reporting, staff communication procedures, and emergency response procedures.

17. Parking, ingress/egress, circulation, no street parking

Ordinance provision / issue addressed: The application must include a plan managing parking, ingress/egress, and circulation for staff, owners, and appropriate access while avoiding impact to neighboring properties. On-street parking is prohibited.

A Village Called Home Inc. response: The parking and vehicle plan is designed to minimize neighborhood impact. There will be no visitors permitted at the facility. The facility will have one (1) family van, one (1) director vehicle when needed, and one (1) contracted food delivery vehicle once daily. Food will be contracted and delivered one time per day by one (1) vehicle. Employee vehicles will park in designated garage/interior parking areas. Authorized professional access only may occur for contractors, DFCS representatives, State representatives, inspectors, counselors, licensing personnel, emergency responders, or maintenance professionals. These individuals are not routine visitors and will use the circular driveway in their own personal or agency vehicles, not company vehicles. Street parking will not be permitted.

18. State law controls in event of conflict

Ordinance provision / issue addressed: To the extent there is any conflict between local requirements and State law, State law controls.

A Village Called Home Inc. response: A Village Called Home Inc. understands that State law controls where applicable. The organization will comply with State licensing requirements, DFCS/placement requirements, fire and life safety requirements, building/occupancy approvals, and City requirements unless superseded by State law. The applicant will coordinate with the appropriate authority if any interpretation issue arises.

19. HOA restrictive covenants

Ordinance provision / issue addressed: If located in an HOA community, documentation must show no active restrictive covenants prohibiting the use or an acknowledgement letter from the HOA.

A Village Called Home Inc. response: The property is not located in an HOA community. Therefore, this requirement is not applicable. If requested, the applicant will provide documentation available to confirm that the property is not subject to an HOA prohibition on the proposed use.

20. Substantiated State or City violation affecting health, safety, or welfare

Ordinance provision / issue addressed: Upon notice of substantiated State or City violation affecting health, safety, or welfare, Special Use may be suspended pending Council hearing and written notice delivered to any caregiver at the premises.

A Village Called Home Inc. response: A Village Called Home Inc. acknowledges this provision and will maintain compliance systems to prevent health, safety, and welfare violations. If a concern arises, the organization will document the issue, notify responsible management, take corrective action, cooperate with City or State officials, and maintain records of resolution. Staff will be trained to escalate safety concerns immediately.

21. Emergency evacuation and first responder coordination protocols

Ordinance provision / issue addressed: The care plan must include emergency evacuation and first responder coordination protocols in addition to staffing, enrollment, and management requirements.

A Village Called Home Inc. response: A Village Called Home Inc. maintains emergency preparedness and life safety procedures to protect children and staff. Emergency procedures include fire evacuation, severe weather response, emergency medical response, emergency transportation, resident accountability, staff accountability, emergency communication, first responder coordination, and controlled access. See Attached Life Safety Plan for additional emergency preparedness procedures, operational safety procedures, evacuation procedures, and emergency response protocols. The Life Safety Plan should be attached as part of this complete packet.

22. Annual caregiver work permit denial / disqualifying conduct

Not applicable

23. Failure to submit required semiannual report

Ordinance provision / issue addressed: Failure to submit required semiannual reports may trigger immediate suspension of operations pending Council hearing.

A Village Called Home Inc. response: A Village Called Home Inc. acknowledges this requirement and will maintain a compliance calendar for reporting deadlines. The organization will assign administrative responsibility for preparing and submitting required semiannual reports, maintaining records, collecting operational data, and ensuring timely filing with the City.

24. Maximum occupancy / City limitation / future 18-child approval statement

Ordinance provision / issue addressed: The City has advised that the maximum for CCIs within the City is twelve (12) unless otherwise approved.

A Village Called Home Inc. response: A Village Called Home Inc. acknowledges that the current requested approval is based on twelve (12) children. The applicant further understands that any greater number must be expressly approved by the governing authority and would remain subject to City, State, fire, life safety, building, and licensing approvals. If approval for up to eighteen (18) children is ever granted, the staffing structure has already been designed to be sufficient because the organization will maintain three (3) staff per shift on each shift, 24 hours per day, Monday through Sunday.

25. License suspension or revocation eligibility

Ordinance provision / issue addressed: The applicant is not eligible to receive or renew special use approval if certain prior licenses issued under governmental police powers have been suspended or revoked.

A Village Called Home Inc. response: A Village Called Home Inc. affirms that, to the best of the applicant knowledge, it remains eligible to apply for and maintain Special Use Approval. The applicant understands that any required eligibility review must be answered truthfully and that prior suspension or revocation may affect approval or renewal eligibility.

26. Applicant criminal conviction eligibility / pending charges

Not applicable

27. Code violations and current property taxes

Ordinance provision / issue addressed: No code violations may exist at the proposed location and all property taxes must be current.

A Village Called Home Inc. response: The applicant affirms that property taxes are current and understands that no unresolved code violations may exist at the proposed location prior to approval. The applicant will cooperate with any City verification regarding taxes, code compliance, inspection records, or correction documentation.

Applicant / Owner Representative:
A Village Called Home Inc.

 Date: 5-26-2024

ATTACHMENTS AND APPENDICES

The following attachments are included as part of this same full detailed document and should be read together with the 1-27 response above. These attachments are intended to support the care plan, staffing plan, education plan, parking plan, life safety plan, intake policy, disciplinary policy, discharge policy, and operational procedures referenced in the numbered responses.

ATTACHMENT A - DETAILED RESIDENT CARE PLAN

- A Village Called Home Inc. will provide structured residential supervision and supportive services for children ages 7-14 based on individualized care plans, DFCS recommendations, State placement authorizations, and licensing requirements.
- Care services include supervised daily routines, meal supervision, hygiene and grooming supervision, behavioral monitoring, emotional support, educational support, recreation supervision, transportation coordination, medication oversight when applicable, overnight supervision, incident documentation, and resident accountability.
- Staff will provide consistent structure, redirection, positive reinforcement, and supervision designed to promote safety, stability, emotional regulation, and educational consistency.
- The facility will maintain 24-hour staff coverage with three (3) background-screened and company-approved staff per shift.

ATTACHMENT B - STAFFING AND SUPERVISION PLAN

- The facility will operate 24 hours per day, Monday through Sunday.
- Shifts will be 8:00 AM-4:00 PM, 4:00 PM-12:00 AM, and 12:00 AM-8:00 AM.
- Each shift will include three (3) background-screened and company-approved staff members onsite.
- Staff duties include supervision, resident accountability, meal monitoring, behavior monitoring, education support, transportation coordination, emergency response, documentation, and safety monitoring.
- If future approval for up to eighteen (18) children is ever granted, the current staffing structure has already been designed to be sufficient for expanded oversight, subject to final approvals.

ATTACHMENT C - EDUCATION PLAN

- Education services will be based on the individualized care plan set by the State, DFCS, and placement authority.
- Children assigned to public school will attend the designated public schools associated with the residential address.
- Transportation to and from public school will be provided and supervised through approved procedures.
- Children whose care plan requires online school, virtual instruction, alternative education, therapeutic educational support, or behavioral educational accommodations will be supported onsite by a qualified individual.
- Education support includes homework supervision, structured study periods, attendance monitoring, school communication, online learning supervision, tutoring assistance when necessary, behavioral support, and academic progress monitoring.

ATTACHMENT D - OUTDOOR RECREATION AND NOISE REDUCTION PLAN

- Outdoor activity will occur in the back/rear area of the property.
- No more than six (6) children will be outside in one supervised setting.
- Outdoor schedule: six (6) children from 4:30 PM-5:00 PM and six (6) children from 5:00 PM-5:30 PM.
- Children will be supervised by staff at all times while outside.
- Staff will monitor safety, behavior, and noise to reduce impact on surrounding properties.
- Outdoor activities will comply with City noise requirements.

ATTACHMENT E - PARKING AND TRAFFIC PLAN

- There will be no routine visitors permitted at the facility.
- Operational vehicles include one (1) family van, one (1) director vehicle when needed, and one (1) contracted food delivery vehicle once daily.
- Food will be contracted and delivered one time daily by one (1) vehicle.
- Employee vehicles will park in designated garage/interior parking areas.

- Authorized professional access only may include contractors, DFCS representatives, State licensing representatives, inspectors, counselors, emergency personnel, maintenance professionals, or other official personnel. They will use the circular driveway in their own personal or agency vehicles, not company vehicles.
- Street parking will not be permitted.

ATTACHMENT F - SAFETY MONITORING AND LIFE SAFETY SUMMARY

- Safety procedures include staff monitoring, video monitoring/surveillance, exit door monitoring, window alarms, and fire monitoring.
- The facility will maintain controlled access, resident accountability procedures, emergency communication, incident documentation, staff accountability, first responder coordination, evacuation procedures, severe weather procedures, emergency medical response, and emergency transportation procedures.
- See Attached Life Safety Plan for additional emergency preparedness procedures, operational safety procedures, evacuation procedures, and emergency response protocols.

ATTACHMENT G - INTAKE POLICY

- All admissions will undergo a structured intake and placement review process before acceptance.
- Intake may include review of placement documentation, State authorization, medical history, behavioral history, educational records, medication needs, emergency contacts, risk/supervision needs, individualized care plan, and room assignment suitability.
- The organization may decline a placement if the child needs exceed the facility scope, staffing model, licensing authority, safety plan, or operational capability.

ATTACHMENT H - DISCIPLINARY AND BEHAVIOR SUPPORT POLICY

- A Village Called Home Inc. will use trauma-informed and behaviorally supportive disciplinary practices.
- Permitted interventions include verbal redirection, behavior coaching, positive reinforcement, conflict resolution, structured supervision, temporary loss of privileges when appropriate, restorative conversation, and staff de-escalation.
- Corporal punishment, intimidation, humiliation, abusive discipline, and unlawful restraint practices are prohibited.
- Behavior incidents will be documented and escalated according to policy and placement requirements.

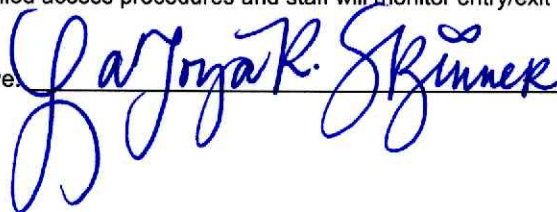
ATTACHMENT I - DISCHARGE POLICY

- Discharge planning will occur in coordination with DFCS, State placement authority, guardians, case managers, educational providers, counselors, and treatment personnel when applicable.
- Reasons for discharge may include completion of placement goals, reunification, transfer to another placement, State-directed change, medical needs exceeding scope, behavioral needs exceeding scope, or safety concerns.
- Discharge documentation may include behavioral summaries, educational records, medication information, incident summaries, transition recommendations, and follow-up coordination information.
- Emergency discharge will be used only when needed for safety or when directed by the placement authority.

ATTACHMENT J - NO VISITOR / AUTHORIZED PROFESSIONAL ACCESS POLICY

- There will be no routine visitors permitted at the facility.
- Authorized professional access is limited to official business such as licensing inspections, DFCS/state representative duties, contractor/maintenance needs, emergency response, counseling or service provider appointments, and required compliance review.
- Authorized professionals will use the circular driveway in their own personal or agency vehicles and will not be treated as routine public visitation traffic.
- The facility will maintain controlled access procedures and staff will monitor entry/exit activity.

Applicant / Owner Representative



Date:

05-27-2026

A Village Called Home Inc.

A Village Called Home Inc.

ROOM BREAKDOWN APPENDIX – Based on 70 sq. ft. per child calculation

Room	Dimensions (inches)	Dimensions (ft.)	Total sq. ft.	Capacity per 70 sq. ft./chi
Master (Room 1) + Bonus	183 x 208 + 110 x 128	15.25 x 17.33 + 9.17 x 10.67	362.2	5 children
Room 2	163 x 147	13.58 x 12.25	166.4	2 children
Room 3	147 x 137	12.25 x 11.42	139.9	1 child
Room 4	138 x 300	11.5 x 25	287.5	4 children
Room 5	186 x 191	15.5 x 15.92	246.8	3 children
Office / Staff (Room 6)	110 x 146	9.17 x 12.17	111.5	N/A – staff/office

The Office / Staff Room is not proposed as a child sleeping room. It is identified as administrative/staff support space. The total room configuration demonstrates adequate space for the current twelve (12) child request, with final placement to be determined according to licensing, fire safety, room suitability, gender/age compatibility, supervision needs, and individualized care plans. The City ordinance reference of 70 square feet will be respected where applicable, and State/licensing requirements will control where required.

AVCH

A Village Called Home Inc.

ORDINANCE 2025-016 FULL RESPONSE PACKET WITH CARE PLANS, POLICIES, AND APPENDICES

Property Address: 5780 Warren Farm Road, Powder Springs, Georgia 30127

This full response packet reflects the revised provisions currently applicable to the Special Use Application and incorporates the corrected Room Breakdown Appendix based on the City reference of 70 square feet per child calculation.

ROOM BREAKDOWN APPENDIX – Based on 70 sq. ft. per child calculation

Room	Dimensions (inches)	Dimensions (ft.)	Total sq. ft.	Capacity per 70 sq. ft./child
Master (Room 1) + Bonus	183 x 208 + 110 x 128	15.25 x 17.33 + 9.17 x 10.67	362.2	5 children
Room 2	163 x 147	13.58 x 12.25	166.4	2 children
Room 3	147 x 137	12.25 x 11.42	139.9	1 child
Room 4	138 x 300	11.5 x 25	287.5	4 children
Room 5	186 x 191	15.5 x 15.92	246.8	3 children
Office / Staff (Room 6)	110 x 146	9.17 x 12.17	111.5	N/A – staff/office

Operational Overview

The facility will operate 24 hours per day with structured supervision, educational support, transportation coordination, behavioral monitoring, and individualized care planning. The current request is based upon twelve (12) children ages 7-14 with three (3) background-screened staff per shift.

Outdoor Recreation Schedule

Outdoor recreation will occur in the rear portion of the property only. No more than six (6) children will be outside in one setting at any time. Outdoor schedule will occur from 4:30 PM-5:00 PM for six (6) children and from 5:00 PM-5:30 PM for the remaining six (6) children under staff supervision.

Parking and Traffic Plan

There will be no routine visitors permitted at the property. Operational vehicles will include one family van, one director vehicle when needed, and one contracted food delivery vehicle once daily. Employee vehicles will park in designated garage/interior parking areas and street parking will not be permitted.

Life Safety Monitoring

Safety systems include video monitoring, staff monitoring, controlled access, window alarms, exit monitoring, overnight supervision checks, emergency accountability procedures, fire monitoring systems, and emergency response coordination.

Education Support

Children assigned to public school will attend schools associated with the residential address. Children requiring alternative education, virtual instruction, or online support will receive supervised educational assistance onsite through qualified support personnel.

Behavioral Support Policy

The organization utilizes trauma-informed behavioral support interventions including verbal redirection, conflict resolution, positive reinforcement, de-escalation support, structured supervision, and restorative interventions. Corporal punishment and abusive discipline practices are prohibited.

Emergency Preparedness

Emergency procedures include severe weather response, fire evacuation procedures, emergency transportation coordination, resident accountability, first responder coordination, and emergency communication procedures.

Operational Overview

The facility will operate 24 hours per day with structured supervision, educational support, transportation coordination, behavioral monitoring, and individualized care planning. The current request is based upon twelve (12) children ages 7-14 with three (3) background-screened staff per shift.

Outdoor Recreation Schedule

Outdoor recreation will occur in the rear portion of the property only. No more than six (6) children will be outside in one setting at any time. Outdoor schedule will occur from 4:30 PM-5:00 PM for six (6) children and from 5:00 PM-5:30 PM for the remaining six (6) children under staff supervision.

Parking and Traffic Plan

There will be no routine visitors permitted at the property. Operational vehicles will include one family van, one director vehicle when needed, and one contracted food delivery vehicle once daily. Employee vehicles will park in designated garage/interior parking areas and street parking will not be permitted.

Life Safety Monitoring

Safety systems include video monitoring, staff monitoring, controlled access, window alarms, exit monitoring, overnight supervision checks, emergency accountability procedures, fire monitoring systems, and emergency response coordination.

Education Support

Children assigned to public school will attend schools associated with the residential address. Children requiring alternative education, virtual instruction, or online support will receive supervised educational assistance onsite through qualified support personnel.

Behavioral Support Policy

The organization utilizes trauma-informed behavioral support interventions including verbal redirection, conflict resolution, positive reinforcement, de-escalation support, structured supervision, and restorative interventions. Corporal punishment and abusive discipline practices are prohibited.

Emergency Preparedness

Emergency procedures include severe weather response, fire evacuation procedures, emergency transportation coordination, resident accountability, first responder coordination, and emergency communication procedures.

ATTACHMENT A - EDUCATION PLAN

Education services will be based on each child individualized care plan. Children assigned to public education will attend the designated schools associated with the residential address. Children requiring online instruction, virtual school, alternative education, or individualized educational accommodations will be supported onsite by qualified individuals. A Village Called Home Inc. will coordinate with DFCS, State representatives, schools, guardians, case managers, and education personnel as appropriate. Staff will assist with transportation, homework, school attendance, behavior support, progress documentation, and communication with educational providers.

- Public school attendance based on assigned residential school zone and child care plan.
- Transportation to public school using approved transportation procedures.
- Online school support for children whose plan requires virtual instruction.
- Structured homework and study periods.
- Attendance monitoring and communication with school officials.
- Documentation of education-related concerns, progress, and support needs.

ATTACHMENT B - INTAKE POLICY

All children admitted to the facility will undergo a structured intake review before placement acceptance. Intake review will help determine whether the facility can safely meet the needs of the child within the approved scope of operation.

- Review of placement authorization.
- Review of age, care needs, supervision needs, medical history, behavioral history, and educational records.
- Verification of emergency contacts and caseworker information.
- Medication review when applicable.
- Initial safety and supervision assessment.
- Room assignment review based on approved space, age, compatibility, and supervision needs.
- Right to decline placement if the child needs exceed the facility scope, staffing, licensing, or safety capacity.

ATTACHMENT C - DISCIPLINARY AND BEHAVIOR SUPPORT POLICY

A Village Called Home Inc. will use trauma-informed, non-abusive, developmentally appropriate behavior support methods. Discipline will focus on redirection, accountability, safety, skill-building, emotional regulation, and respect for each child.

- Permitted approaches include verbal redirection, behavior coaching, positive reinforcement, conflict resolution, temporary loss of privileges when appropriate, restorative conversation, and structured supervision.
- Staff will monitor behavior and document incidents according to policy.
- Corporal punishment, humiliation, intimidation, abusive discipline, and unlawful restraint are prohibited.
- De-escalation will be used when a child becomes upset, disruptive, or unsafe.
- Parents, guardians, DFCS, State representatives, or case managers will be notified when required by the child care plan or applicable reporting rule.

ATTACHMENT D - DISCHARGE POLICY

Discharge planning will be coordinated with DFCS, the State placement authority, guardians, case managers, educational providers, and treatment providers as applicable. Discharge decisions will be handled in a planned and documented manner whenever possible.

- Reasons for discharge may include completion of placement goals, reunification, transfer to another placement, State-directed change, medical or behavioral needs exceeding facility scope, or safety concerns.
- Discharge documentation may include behavior summaries, educational records, medication information, incident summaries, service referrals, and transition recommendations.
- Emergency discharge will be used only when needed for safety or as directed by the placement authority.
- The facility will support continuity of care during discharge and transition.

ATTACHMENT E - PARKING AND TRAFFIC PLAN

The parking plan is designed to minimize neighborhood impact and avoid on-street parking. Staff vehicles will park in designated garage and interior parking areas. The family van, director vehicle when needed, and daily contracted food delivery vehicle will use the property drive/circular driveway. Professional visitors, State representatives, inspectors, contractors, and service providers will use the circular driveway in their own vehicles. No routine visitor traffic is anticipated.

ATTACHMENT F - SAFETY MONITORING AND LIFE SAFETY SUMMARY

The safety plan includes 24-hour staff supervision, video monitoring/surveillance, exit door monitoring, window alarms, fire monitoring, emergency evacuation procedures, severe weather procedures, emergency medical response, controlled access, staff accountability, resident accountability, and first responder coordination. The separate Life Safety Plan should be attached behind this packet for detailed evacuation and emergency procedures.

Applicant / Owner Representative:

La Joya R. Rimmer Date: 5-26-2024

A Village Called Home Inc.